



EUROPEAN EDUCATION AND CULTURE EXECUTIVE AGENCY (EACEA)

EACEA.B – Creativity, Citizens, EU values and Joint operations
B.3 – Citizens and EU Values

GRANT AGREEMENT

Project 101091095 — solidarity

PREAMBLE

This **Agreement** ('the Agreement') is **between** the following parties:

on the one part,

the **European Education and Culture Executive Agency (EACEA)** ('EU executive agency' or 'granting authority'), under the powers delegated by the European Commission ('European Commission'),

and

on the other part,

1. 'the coordinator':

OBEC TESEDIKOVO (OBEC TESEDIKOVO), PIC 938908591, established in TESEDIKOVO 860, TESEDIKOVO 925 82, Slovakia,

Unless otherwise specified, references to 'beneficiary' or 'beneficiaries' include the coordinator and affiliated entities (if any).

If only one beneficiary signs the grant agreement ('mono-beneficiary grant'), all provisions referring to the 'coordinator' or the 'beneficiaries' will be considered — mutatis mutandis — as referring to the beneficiary.

The parties referred to above have agreed to enter into the Agreement.

By signing the Agreement and the accession forms, the beneficiaries accept the grant and agree to implement the action under their own responsibility and in accordance with the Agreement, with all the obligations and terms and conditions it sets out.

The Agreement is composed of:

Preamble

Terms and Conditions (including Data Sheet)

- Annex 1 Description of the action¹
- Annex 2 Estimated budget for the action
- Annex 3 Accession forms (if applicable)²
- Annex 3a Declaration on joint and several liability of affiliated entities (if applicable)³
- Annex 4 Model for the financial statements
- Annex 5 Specific rules (if applicable)

¹ Template published on [Portal Reference Documents](#).

² Template published on [Portal Reference Documents](#).

³ Template published on [Portal Reference Documents](#).

TERMS AND CONDITIONS

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DATA SHEET

1. General data

Project summary:

Project summary
The project is scheduled for three days so that the individual activities alternate and keep the participants in full concentration. Every day is diverse. We would very much like to hold a joint event where all partner municipalities would meet with the main applicant at once. Relations between the representatives of the partner municipalities but also between the participants would be renewed and strengthened. The project is based on the involvement of citizens in individual activities, equality is applied to all throughout the event. The very title of the project highlights the importance of building a sense of pride for being Europeans in each of us - to shape the EU's diversity. Equality, solidarity and information are at the heart of the three-day event. Last but not least, it is based on the importance of preserving cultural heritage and highlighting European values. The desire to know the EU strengthens the possibility of exchanging information and knowledge not only about the EU itself, its goals and priorities, but also the need to think about its future, which evokes in each participant a sense of a proud, aware citizen. It is very important that everyone starts to be more active for society on their own. Strengthen mutual friendships and cooperation between partner communities. Strengthen friendly ties and mutual cooperation between them. Each of us has the right - freedom of speech - we are dealing with this topic on the last day of the event. The UNION is founded on the values of respect for human dignity, liberty, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities. On the waves of the knowledge of the EU, we want to point out the knowledge of the EU from the point of view of everyone.

Keywords:

- Inter-cultural dialogue
- Equality
- Democracy
- Rule of law
- Municipalities

Project number: 101091095

Project name: Equality, solidarity and information in the main role

Project acronym: solidarity

Call: CERV-2022-CITIZENS-TOWN

Topic: CERV-2022-CITIZENS-TOWN-TT

Type of action: CERV Lump Sum Grants

Granting authority: European Education and Culture Executive Agency

Grant managed through EU Funding & Tenders Portal: Yes (eGrants)

Project starting date: first day of the month following the entry into force date

Project end date: starting date + months of duration

Project duration: 12 months

Consortium agreement: No

2. Participants

List of participants:

N°	Role	Short name	Legal name	Ctry	PIC	Max grant amount
1	COO	OBEC TESEDIKOVO	OBEC TESEDIKOVO	SK	938908591	27 485.00

N°	Role	Short name	Legal name	Ctry	PIC	Max grant amount
2	AP	Nagyrédei	NAGYRÉDEI SZENT IMRE ÁLTALÁNOS ISKOLA ÉS ALAPFOKÚ MŰVÉSZETI ISKOLA	HU	946242955	0.00
3	AP	RATISKOVIC	OBEC RATISKOVICE	CZ	937003123	0.00
4	AP	Tab	Tab Város Önkormányzata	HU	929238661	0.00
5	AP	OBEC ZEMNE	OBEC ZEMNE	SK	947985851	0.00
6	AP	BAILE TUSNAD	ORASUL BAILE TUSNAD	RO	948278500	0.00
Total						27 485.00

Coordinator:

- OBEC TESEDIKOVO (OBEC TESEDIKOVO)

3. Grant**Maximum grant amount, total estimated eligible costs and contributions and funding rate:**

Maximum grant amount (Annex 2)	Maximum grant amount (award decision)
27 485.00	27 485.00

Grant form: Lump Sum**Grant mode:** Action grant**Budget categories/activity types:** Lump sum contributions**Cost eligibility options:** n/a**Budget flexibility:** No**4. Reporting, payments and recoveries****4.1 Continuous reporting** (art 21)**Deliverables:** see Funding & Tenders Portal Continuous Reporting tool**4.2 Periodic reporting and payments****Reporting and payment schedule** (art 21, 22):

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
					Initial prefinancing	n/a
					Final payment	90 days from
1	1	12	Periodic report	60 days after end of reporting period		

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
						receiving periodic report

Prefinancing payments and guarantees: n/a

Reporting and payment modalities (art 21, 22):

Mutual Insurance Mechanism (MIM): No

Restrictions on distribution of initial prefinancing: The prefinancing may be distributed only if the minimum number of beneficiaries set out in the call conditions (if any) have acceded to the Agreement and only to beneficiaries that have acceded.

Interim payment ceiling (if any): 100% of the maximum grant amount

No-profit rule: n/a

Late payment interest: ECB + 3.5%

Bank account for payments:

SK830200000000021921132

Conversion into euros: n/a

Reporting language: Language of the Agreement or other EU official language, if specified in the call conditions

4.3 Certificates (art 24): n/a

4.4 Recoveries (art 22)

First-line liability for recoveries:

Beneficiary termination: Beneficiary concerned

Final payment: Coordinator

After final payment: Beneficiary concerned

Joint and several liability for enforced recoveries (in case of non-payment):

Limited joint and several liability of other beneficiaries — up to the maximum grant amount of the beneficiary

Joint and several liability of affiliated entities — n/a

5. Consequences of non-compliance, applicable law & dispute settlement forum

Applicable law (art 43):

Standard applicable law regime: EU law + law of Belgium

Dispute settlement forum (art 43):

Standard dispute settlement forum:

EU beneficiaries: EU General Court + EU Court of Justice (on appeal)



Non-EU beneficiaries: Courts of Brussels, Belgium (unless an international agreement provides for the enforceability of EU court judgements)

6. Other

Specific rules (Annex 5): Yes

Standard time-limits after project end:

Confidentiality (for X years after final payment): 5

Record-keeping (for X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Reviews (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Audits (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Extension of findings from other grants to this grant (no later than X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Impact evaluation (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

CHAPTER 1 GENERAL

ARTICLE 1 — SUBJECT OF THE AGREEMENT

This Agreement sets out the rights and obligations and terms and conditions applicable to the grant awarded for the implementation of the action set out in Chapter 2.

ARTICLE 2 — DEFINITIONS

For the purpose of this Agreement, the following definitions apply:

Actions — The project which is being funded in the context of this Agreement.

Grant — The grant awarded in the context of this Agreement.

EU grants — Grants awarded by EU institutions, bodies, offices or agencies (including EU executive agencies, EU regulatory agencies, EDA, joint undertakings, etc.).

Participants — Entities participating in the action as beneficiaries, affiliated entities, associated partners, third parties giving in-kind contributions, subcontractors or recipients of financial support to third parties.

Beneficiaries (BEN) — The signatories of this Agreement (either directly or through an accession form).

Affiliated entities (AE) — Entities affiliated to a beneficiary within the meaning of Article 187 of EU Financial Regulation 2018/1046⁴ which participate in the action with similar rights and obligations as the beneficiaries (obligation to implement action tasks and right to charge costs and claim contributions).

Associated partners (AP) — Entities which participate in the action, but without the right to charge costs or claim contributions.

Purchases — Contracts for goods, works or services needed to carry out the action (e.g. equipment, consumables and supplies) but which are not part of the action tasks (see Annex 1).

Subcontracting — Contracts for goods, works or services that are part of the action tasks (see Annex 1).

In-kind contributions — In-kind contributions within the meaning of Article 2(36) of EU Financial

⁴ For the definition, see Article 187 Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 ('EU Financial Regulation') (OJ L 193, 30.7.2018, p. 1): "**affiliated entities** [are]:

- (a) entities that form a sole beneficiary [(i.e. where an entity is formed of several entities that satisfy the criteria for being awarded a grant, including where the entity is specifically established for the purpose of implementing an action to be financed by a grant)];
- (b) entities that satisfy the eligibility criteria and that do not fall within one of the situations referred to in Article 136(1) and 141(1) and that have a link with the beneficiary, in particular a legal or capital link, which is neither limited to the action nor established for the sole purpose of its implementation".

Regulation 2018/1046, i.e. non-financial resources made available free of charge by third parties.

Fraud — Fraud within the meaning of Article 3 of EU Directive 2017/1371⁵ and Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995⁶, as well as any other wrongful or criminal deception intended to result in financial or personal gain.

Irregularities — Any type of breach (regulatory or contractual) which could impact the EU financial interests, including irregularities within the meaning of Article 1(2) of EU Regulation 2988/95⁷.

Grave professional misconduct — Any type of unacceptable or improper behaviour in exercising one's profession, especially by employees, including grave professional misconduct within the meaning of Article 136(1)(c) of EU Financial Regulation 2018/1046.

Applicable EU, international and national law — Any legal acts or other (binding or non-binding) rules and guidance in the area concerned.

Portal — EU Funding & Tenders Portal; electronic portal and exchange system managed by the European Commission and used by itself and other EU institutions, bodies, offices or agencies for the management of their funding programmes (grants, procurements, prizes, etc.).

CHAPTER 2 ACTION

ARTICLE 3 — ACTION

The grant is awarded for the action **101091095 — solidarity** ('action'), as described in Annex 1.

ARTICLE 4 — DURATION AND STARTING DATE

The duration and the starting date of the action are set out in the Data Sheet (see Point 1).

CHAPTER 3 GRANT

ARTICLE 5 — GRANT

5.1 Form of grant

⁵ Directive (EU) 2017/1371 of the European Parliament and of the Council of 5 July 2017 on the fight against fraud to the Union's financial interests by means of criminal law (OJ L 198, 28.7.2017, p. 29).

⁶ OJ C 316, 27.11.1995, p. 48.

⁷ Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests (OJ L 312, 23.12.1995, p. 1).

The grant is an action grant⁸ which takes the form of a lump sum grant for the completion of work packages.

5.2 Maximum grant amount

The maximum grant amount is set out in the Data Sheet (see Point 3) and in the estimated budget (Annex 2).

5.3 Funding rate

Not applicable

5.4 Estimated budget, budget categories and forms of funding

The estimated budget for the action (lump sum breakdown) is set out in Annex 2.

It contains the estimated eligible contributions for the action (lump sum contributions), broken down by participant and work package.

Annex 2 also shows the types of contributions (forms of funding)⁹ to be used for each work package.

5.5 Budget flexibility

Budget flexibility does not apply; changes to the estimated budget (lump sum breakdown) always require an amendment (see Article 39).

Amendments for transfers between *work packages* are moreover possible only if:

- the work packages concerned are not already completed (and declared in a financial statement) and
- the transfers are justified by the technical implementation of the action.

ARTICLE 6 — ELIGIBLE AND INELIGIBLE CONTRIBUTIONS

6.1 and 6.2 General and specific eligibility conditions

Lump sum contributions are eligible ('eligible contributions'), if:

- (a) they are set out in Annex 2 and
- (b) the work packages are completed and the work is properly implemented by the beneficiaries and/or the results are achieved, in accordance with Annex 1 and during in the period set out in Article 4 (with the exception of work/results relating to the submission of the final periodic report, which may be achieved afterwards; see Article 21)

They will be calculated on the basis of the amounts set out in Annex 2.

⁸ For the definition, see Article 180(2)(a) EU Financial Regulation 2018/1046: '**action grant**' means an EU grant to finance "an action intended to help achieve a Union policy objective".

⁹ See Article 125 EU Financial Regulation 2018/1046.

6.3 Ineligible contributions

‘Ineligible contributions’ are:

- (a) lump sum contributions that do not comply with the conditions set out above (see Article 6.1 and 6.2)
- (b) lump sum contributions for activities already funded under other EU grants (or grants awarded by an EU Member State, non-EU country or other body implementing the EU budget), except for the following case:
 - (i) Synergy actions: not applicable
- (c) other:
 - (i) country restrictions for eligible costs: not applicable.

6.4 Consequences of non-compliance

If a beneficiary declares lump sum contributions that are ineligible, they will be rejected (see Article 27).

This may also lead to other measures described in Chapter 5.

CHAPTER 4 GRANT IMPLEMENTATION

SECTION 1 CONSORTIUM: BENEFICIARIES, AFFILIATED ENTITIES AND OTHER PARTICIPANTS

ARTICLE 7 — BENEFICIARIES

The beneficiaries, as signatories of the Agreement, are fully responsible towards the granting authority for implementing it and for complying with all its obligations.

They must implement the Agreement to their best abilities, in good faith and in accordance with all the obligations and terms and conditions it sets out.

They must have the appropriate resources to implement the action and implement the action under their own responsibility and in accordance with Article 11. If they rely on affiliated entities or other participants (see Articles 8 and 9), they retain sole responsibility towards the granting authority and the other beneficiaries.

They are jointly responsible for the *technical* implementation of the action. If one of the beneficiaries fails to implement their part of the action, the other beneficiaries must ensure that this part is implemented by someone else (without being entitled to an increase of the maximum grant amount and subject to an amendment; see Article 39). The *financial* responsibility of each beneficiary in case of recoveries is governed by Article 22.

The beneficiaries (and their action) must remain eligible under the EU programme funding the grant



for the entire duration of the action. Lump sum contributions will be eligible only as long as the beneficiary and the action are eligible.

The **internal roles and responsibilities** of the beneficiaries are divided as follows:

(a) Each beneficiary must:

- (i) keep information stored in the Portal Participant Register up to date (see Article 19)
- (ii) inform the granting authority (and the other beneficiaries) immediately of any events or circumstances likely to affect significantly or delay the implementation of the action (see Article 19)
- (iii) submit to the coordinator in good time:
 - the prefinancing guarantees (if required; see Article 23)
 - the financial statements and certificates on the financial statements (CFS): not applicable
 - the contribution to the deliverables and technical reports (see Article 21)
 - any other documents or information required by the granting authority under the Agreement
- (iv) submit via the Portal data and information related to the participation of their affiliated entities.

(b) The coordinator must:

- (i) monitor that the action is implemented properly (see Article 11)
- (ii) act as the intermediary for all communications between the consortium and the granting authority, unless the Agreement or granting authority specifies otherwise, and in particular:
 - submit the prefinancing guarantees to the granting authority (if any)
 - request and review any documents or information required and verify their quality and completeness before passing them on to the granting authority
 - submit the deliverables and reports to the granting authority
 - inform the granting authority about the payments made to the other beneficiaries (report on the distribution of payments; if required, see Articles 22 and 32)
- (iii) distribute the payments received from the granting authority to the other beneficiaries without unjustified delay (see Article 22).

The coordinator may not delegate or subcontract the above-mentioned tasks to any other beneficiary or third party (including affiliated entities).

However, coordinators which are public bodies may delegate the tasks set out in Point (b)(ii) last

indent and (iii) above to entities with ‘authorisation to administer’ which they have created or which are controlled by or affiliated to them. In this case, the coordinator retains sole responsibility for the payments and for compliance with the obligations under the Agreement.

Moreover, coordinators which are ‘sole beneficiaries’¹⁰ (or similar, such as European research infrastructure consortia (ERICs)) may delegate the tasks set out in Point (b)(i) to (iii) above to one of their members. The coordinator retains sole responsibility for compliance with the obligations under the Agreement.

The beneficiaries must have **internal arrangements** regarding their operation and co-ordination, to ensure that the action is implemented properly.

If required by the granting authority (see Data Sheet, Point 1), these arrangements must be set out in a written **consortium agreement** between the beneficiaries, covering for instance:

- the internal organisation of the consortium
- the management of access to the Portal
- different distribution keys for the payments and financial responsibilities in case of recoveries (if any)
- additional rules on rights and obligations related to background and results (see Article 16)
- settlement of internal disputes
- liability, indemnification and confidentiality arrangements between the beneficiaries.

The internal arrangements must not contain any provision contrary to this Agreement.

ARTICLE 8 — AFFILIATED ENTITIES

Not applicable

ARTICLE 9 — OTHER PARTICIPANTS INVOLVED IN THE ACTION

9.1 Associated partners

The following entities which cooperate with a beneficiary will participate in the action as ‘associated partners’:

- **NAGYRÉDEI SZENT IMRE ÁLTALÁNOS ISKOLA ÉS ALAPFOKÚ MŰVÉSZETI ISKOLA (Nagyrédei)**, PIC 946242955
- **OBEC RATISKOVICE (RATISKOVICE)**, PIC 937003123
- **Tab Város Önkormányzata (Tab)**, PIC 929238661

¹⁰ For the definition, see Article 187(2) EU Financial Regulation 2018/1046: “Where several entities satisfy the criteria for being awarded a grant and together form one entity, that entity may be treated as the **sole beneficiary**, including where it is specifically established for the purpose of implementing the action financed by the grant.”

- **OBEC ZEMNE (OBEC ZEMNE)**, PIC 947985851
- **ORASUL BAILE TUSNAD (BAILE TUSNAD)**, PIC 948278500

Associated partners must implement the action tasks attributed to them in Annex 1 in accordance with Article 11. They may not charge contributions to the action (no lump sum contributions) and the costs for their tasks are not eligible (may not be included in the estimated budget in Annex 2).

The tasks must be set out in Annex 1.

The beneficiaries must ensure that their contractual obligations under Articles 11 (proper implementation), 12 (conflict of interests), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the associated partners.

The beneficiaries must ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the associated partners.

9.2 Third parties giving in-kind contributions to the action

Other third parties may give in-kind contributions to the action (i.e. personnel, equipment, other goods, works and services, etc. which are free-of-charge), if necessary for the implementation.

Third parties giving in-kind contributions do not implement any action tasks. They may not charge contributions to the action (no lump sum contributions) and the costs for the in-kind contributions are not eligible (may not be included in the estimated budget in Annex 2).

The third parties and their in-kind contributions should be set out in Annex 1.

9.3 Subcontractors

Subcontractors may participate in the action, if necessary for the implementation.

Subcontractors must implement their action tasks in accordance with Article 11. The beneficiaries' costs for subcontracting are considered entirely covered by the lump sum contributions for implementing the work packages (irrespective of the actual subcontracting costs incurred, if any).

The beneficiaries must ensure that their contractual obligations under Articles 11 (proper implementation), 12 (conflict of interest), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the subcontractors.

The beneficiaries must ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the subcontractors.

9.4 Recipients of financial support to third parties

If the action includes providing financial support to third parties (e.g. grants, prizes or similar forms of support), the beneficiaries must ensure that their contractual obligations under Articles 12 (conflict of interest), 13 (confidentiality and security), 14 (ethics), 17.2 (visibility), 18 (specific rules for carrying out action), 19 (information) and 20 (record-keeping) also apply to the third parties receiving the support (recipients).

The beneficiaries must also ensure that the bodies mentioned in Article 25 (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.) can exercise their rights also towards the recipients.

ARTICLE 10 — PARTICIPANTS WITH SPECIAL STATUS

10.1 Non-EU participants

Participants which are established in a non-EU country (if any) undertake to comply with their obligations under the Agreement and:

- to respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)
- for the submission of certificates under Article 24: use qualified external auditors which are independent and comply with comparable standards as those set out in EU Directive 2006/43/EC¹¹
- for the controls under Article 25: allow for checks, reviews, audits and investigations (including on-the-spot checks, visits and inspections) by the bodies mentioned in that Article (e.g. granting authority, OLAF, Court of Auditors (ECA), etc.).

Special rules on dispute settlement apply (see Data Sheet, Point 5).

10.2 Participants which are international organisations

Participants which are international organisations (IOs; if any) undertake to comply with their obligations under the Agreement and:

- to respect general principles (including fundamental rights, values and ethical principles, environmental and labour standards, rules on classified information, intellectual property rights, visibility of funding and protection of personal data)
- for the submission of certificates under Article 24: to use either independent public officers or external auditors which comply with comparable standards as those set out in EU Directive 2006/43/EC
- for the controls under Article 25: to allow for the checks, reviews, audits and investigations by the bodies mentioned in that Article, taking into account the specific agreements concluded by them and the EU (if any).

For such participants, nothing in the Agreement will be interpreted as a waiver of their privileges or immunities, as accorded by their constituent documents or international law.

Special rules on applicable law and dispute settlement apply (see Article 43 and Data Sheet, Point 5).

10.3 Pillar-assessed participants

¹¹ Directive 2006/43/EC of the European Parliament and of the Council of 17 May 2006 on statutory audits of annual accounts and consolidated accounts or similar national regulations (OJ L 157, 9.6.2006, p. 87).

Pillar-assessed participants (if any) may rely on their own systems, rules and procedures, in so far as they have been positively assessed and do not call into question the decision awarding the grant or breach the principle of equal treatment of applicants or beneficiaries.

‘Pillar-assessment’ means a review by the European Commission on the systems, rules and procedures which participants use for managing EU grants (in particular internal control system, accounting system, external audits, financing of third parties, rules on recovery and exclusion, information on recipients and protection of personal data; see Article 154 EU Financial Regulation 2018/1046).

Participants with a positive pillar assessment may rely on their own systems, rules and procedures, in particular for:

- record-keeping (Article 20): may be done in accordance with internal standards, rules and procedures
- currency conversion for financial statements (Article 21): may be done in accordance with usual accounting practices
- guarantees (Article 23): for public law bodies, prefinancing guarantees are not needed
- certificates (Article 24):
 - certificates on the financial statements (CFS): may be provided by their regular internal or external auditors and in accordance with their internal financial regulations and procedures
 - certificates on usual accounting practices (CoMUC): are not needed if those practices are covered by an ex-ante assessment

and use the following specific rules, for:

- recoveries (Article 22): in case of financial support to third parties, there will be no recovery if the participant has done everything possible to retrieve the undue amounts from the third party receiving the support (including legal proceedings) and non-recovery is not due to an error or negligence on its part
- checks, reviews, audits and investigations by the EU (Article 25): will be conducted taking into account the rules and procedures specifically agreed between them and the framework agreement (if any)
- impact evaluation (Article 26): will be conducted in accordance with the participant’s internal rules and procedures and the framework agreement (if any)
- grant agreement suspension (Article 31): certain costs incurred during grant suspension are eligible (notably, minimum costs necessary for a possible resumption of the action and costs relating to contracts which were entered into before the pre-information letter was received and which could not reasonably be suspended, reallocated or terminated on legal grounds)
- grant agreement termination (Article 32): the final grant amount and final payment will be calculated taking into account also costs relating to contracts due for execution only after termination takes effect, if the contract was entered into before the pre-information letter was received and could not reasonably be terminated on legal grounds

- liability for damages (Article 33.2): the granting authority must be compensated for damage it sustains as a result of the implementation of the action or because the action was not implemented in full compliance with the Agreement only if the damage is due to an infringement of the participant's internal rules and procedures or due to a violation of third parties' rights by the participant or one of its employees or individual for whom the employees are responsible.

Participants whose pillar assessment covers procurement and granting procedures may also do purchases, subcontracting and financial support to third parties (Article 6.2) in accordance with their internal rules and procedures for purchases, subcontracting and financial support.

Participants whose pillar assessment covers data protection rules may rely on their internal standards, rules and procedures for data protection (Article 15).

The participants may however not rely on provisions which would breach the principle of equal treatment of applicants or beneficiaries or call into question the decision awarding the grant, such as in particular:

- eligibility (Article 6)
- consortium roles and set-up (Articles 7-9)
- security and ethics (Articles 13, 14)
- IPR (including background and results, access rights and rights of use), communication, dissemination and visibility (Articles 16 and 17)
- information obligation (Article 19)
- payment, reporting and amendments (Articles 21, 22 and 39)
- rejections, reductions, suspensions and terminations (Articles 27, 28, 29-32)

If the pillar assessment was subject to remedial measures, reliance on the internal systems, rules and procedures is subject to compliance with those remedial measures.

Participants whose assessment has not yet been updated to cover (the new rules on) data protection may rely on their internal systems, rules and procedures, provided that they ensure that personal data is:

- processed lawfully, fairly and in a transparent manner in relation to the data subject
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
- accurate and, where necessary, kept up to date
- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed and
- processed in a manner that ensures appropriate security of the personal data.

Participants must inform the coordinator without delay of any changes to the systems, rules and procedures that were part of the pillar assessment. The coordinator must immediately inform the granting authority.

Pillar-assessed participants that have also concluded a framework agreement with the EU, may moreover — under the same conditions as those above (i.e. not call into question the decision awarding the grant or breach the principle of equal treatment of applicants or beneficiaries) — rely on provisions set out in that framework agreement.

SECTION 2 RULES FOR CARRYING OUT THE ACTION

ARTICLE 11 — PROPER IMPLEMENTATION OF THE ACTION

11.1 Obligation to properly implement the action

The beneficiaries must implement the action as described in Annex 1 and in compliance with the provisions of the Agreement, the call conditions and all legal obligations under applicable EU, international and national law.

11.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 12 — CONFLICT OF INTERESTS

12.1 Conflict of interests

The beneficiaries must take all measures to prevent any situation where the impartial and objective implementation of the Agreement could be compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect interest ('conflict of interests').

They must formally notify the granting authority without delay of any situation constituting or likely to lead to a conflict of interests and immediately take all the necessary steps to rectify this situation.

The granting authority may verify that the measures taken are appropriate and may require additional measures to be taken by a specified deadline.

12.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28) and the grant or the beneficiary may be terminated (see Article 32).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 13 — CONFIDENTIALITY AND SECURITY

13.1 Sensitive information

The parties must keep confidential any data, documents or other material (in any form) that is identified as sensitive in writing ('sensitive information') — during the implementation of the action and for at least until the time-limit set out in the Data Sheet (see Point 6).

If a beneficiary requests, the granting authority may agree to keep such information confidential for a longer period.

Unless otherwise agreed between the parties, they may use sensitive information only to implement the Agreement.

The beneficiaries may disclose sensitive information to their personnel or other participants involved in the action only if they:

- (a) need to know it in order to implement the Agreement and
- (b) are bound by an obligation of confidentiality.

The granting authority may disclose sensitive information to its staff and to other EU institutions and bodies.

It may moreover disclose sensitive information to third parties, if:

- (a) this is necessary to implement the Agreement or safeguard the EU financial interests and
- (b) the recipients of the information are bound by an obligation of confidentiality.

The confidentiality obligations no longer apply if:

- (a) the disclosing party agrees to release the other party
- (b) the information becomes publicly available, without breaching any confidentiality obligation
- (c) the disclosure of the sensitive information is required by EU, international or national law.

Specific confidentiality rules (if any) are set out in Annex 5.

13.2 Classified information

The parties must handle classified information in accordance with the applicable EU, international or national law on classified information (in particular, Decision 2015/444¹² and its implementing rules).

Deliverables which contain classified information must be submitted according to special procedures agreed with the granting authority.

Action tasks involving classified information may be subcontracted only after explicit approval (in writing) from the granting authority.

¹² Commission Decision 2015/444/EC, Euratom of 13 March 2015 on the security rules for protecting EU classified information (OJ L 72, 17.3.2015, p. 53).

Classified information may not be disclosed to any third party (including participants involved in the action implementation) without prior explicit written approval from the granting authority.

Specific security rules (if any) are set out in Annex 5.

13.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 14 — ETHICS AND VALUES

14.1 Ethics

The action must be carried out in line with the highest ethical standards and the applicable EU, international and national law on ethical principles.

Specific ethics rules (if any) are set out in Annex 5.

14.2 Values

The beneficiaries must commit to and ensure the respect of basic EU values (such as respect for human dignity, freedom, democracy, equality, the rule of law and human rights, including the rights of minorities).

Specific rules on values (if any) are set out in Annex 5.

14.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 15 — DATA PROTECTION

15.1 Data processing by the granting authority

Any personal data under the Agreement will be processed under the responsibility of the data controller of the granting authority in accordance with and for the purposes set out in the Portal Privacy Statement.

For grants where the granting authority is the European Commission, an EU regulatory or executive agency, joint undertaking or other EU body, the processing will be subject to Regulation 2018/1725¹³.

¹³ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39).

15.2 Data processing by the beneficiaries

The beneficiaries must process personal data under the Agreement in compliance with the applicable EU, international and national law on data protection (in particular, Regulation 2016/679¹⁴).

They must ensure that personal data is:

- processed lawfully, fairly and in a transparent manner in relation to the data subjects
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
- accurate and, where necessary, kept up to date
- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed and
- processed in a manner that ensures appropriate security of the data.

The beneficiaries may grant their personnel access to personal data only if it is strictly necessary for implementing, managing and monitoring the Agreement. The beneficiaries must ensure that the personnel is under a confidentiality obligation.

The beneficiaries must inform the persons whose data are transferred to the granting authority and provide them with the Portal Privacy Statement.

15.3 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 16 — INTELLECTUAL PROPERTY RIGHTS (IPR) — BACKGROUND AND RESULTS — ACCESS RIGHTS AND RIGHTS OF USE

16.1 Background and access rights to background

The beneficiaries must give each other and the other participants access to the background identified as needed for implementing the action, subject to any specific rules in Annex 5.

‘Background’ means any data, know-how or information — whatever its form or nature (tangible or intangible), including any rights such as intellectual property rights — that is:

- (a) held by the beneficiaries before they acceded to the Agreement and

¹⁴ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (‘GDPR’) (OJ L 119, 4.5.2016, p. 1).

(b) needed to implement the action or exploit the results.

If background is subject to rights of a third party, the beneficiary concerned must ensure that it is able to comply with its obligations under the Agreement.

16.2 Ownership of results

The granting authority does not obtain ownership of the results produced under the action.

‘Results’ means any tangible or intangible effect of the action, such as data, know-how or information, whatever its form or nature, whether or not it can be protected, as well as any rights attached to it, including intellectual property rights.

16.3 Rights of use of the granting authority on materials, documents and information received for policy, information, communication, dissemination and publicity purposes

The granting authority has the right to use non-sensitive information relating to the action and materials and documents received from the beneficiaries (notably summaries for publication, deliverables, as well as any other material, such as pictures or audio-visual material, in paper or electronic form) for policy information, communication, dissemination and publicity purposes — during the action or afterwards.

The right to use the beneficiaries’ materials, documents and information is granted in the form of a royalty-free, non-exclusive and irrevocable licence, which includes the following rights:

- (a) **use for its own purposes** (in particular, making them available to persons working for the granting authority or any other EU service (including institutions, bodies, offices, agencies, etc.) or EU Member State institution or body; copying or reproducing them in whole or in part, in unlimited numbers; and communication through press information services)
- (b) **distribution to the public** (in particular, publication as hard copies and in electronic or digital format, publication on the internet, as a downloadable or non-downloadable file, broadcasting by any channel, public display or presentation, communicating through press information services, or inclusion in widely accessible databases or indexes)
- (c) **editing or redrafting** (including shortening, summarising, inserting other elements (e.g. meta-data, legends, other graphic, visual, audio or text elements), extracting parts (e.g. audio or video files), dividing into parts, use in a compilation)
- (d) **translation**
- (e) **storage** in paper, electronic or other form
- (f) **archiving**, in line with applicable document-management rules
- (g) the right to authorise **third parties** to act on its behalf or sub-license to third parties the modes of use set out in Points (b), (c), (d) and (f), if needed for the information, communication and publicity activity of the granting authority and
- (h) **processing**, analysing, aggregating the materials, documents and information received and **producing derivative works**.

The rights of use are granted for the whole duration of the industrial or intellectual property rights concerned.

If materials or documents are subject to moral rights or third party rights (including intellectual property rights or rights of natural persons on their image and voice), the beneficiaries must ensure that they comply with their obligations under this Agreement (in particular, by obtaining the necessary licences and authorisations from the rights holders concerned).

Where applicable, the granting authority will insert the following information:

“© – [year] – [name of the copyright owner]. All rights reserved. Licensed to the [name of granting authority] under conditions.”

16.4 Specific rules on IPR, results and background

Specific rules regarding intellectual property rights, results and background (if any) are set out in Annex 5.

16.5 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such a breach may also lead to other measures described in Chapter 5.

ARTICLE 17 — COMMUNICATION, DISSEMINATION AND VISIBILITY

17.1 Communication — Dissemination — Promoting the action

Unless otherwise agreed with the granting authority, the beneficiaries must promote the action and its results by providing targeted information to multiple audiences (including the media and the public), in accordance with Annex 1 and in a strategic, coherent and effective manner.

Before engaging in a communication or dissemination activity expected to have a major media impact, the beneficiaries must inform the granting authority.

17.2 Visibility — European flag and funding statement

Unless otherwise agreed with the granting authority, communication activities of the beneficiaries related to the action (including media relations, conferences, seminars, information material, such as brochures, leaflets, posters, presentations, etc., in electronic form, via traditional or social media, etc.), dissemination activities and any infrastructure, equipment, vehicles, supplies or major result funded by the grant must acknowledge the EU support and display the European flag (emblem) and funding statement (translated into local languages, where appropriate):



Funded by the
European Union



Co-funded by the
European Union



Funded by the
European Union



Co-funded by the
European Union

The emblem must remain distinct and separate and cannot be modified by adding other visual marks, brands or text.

Apart from the emblem, no other visual identity or logo may be used to highlight the EU support.

When displayed in association with other logos (e.g. of beneficiaries or sponsors), the emblem must be displayed at least as prominently and visibly as the other logos.

For the purposes of their obligations under this Article, the beneficiaries may use the emblem without first obtaining approval from the granting authority. This does not, however, give them the right to exclusive use. Moreover, they may not appropriate the emblem or any similar trademark or logo, either by registration or by any other means.

17.3 Quality of information — Disclaimer

Any communication or dissemination activity related to the action must use factually accurate information.

Moreover, it must indicate the following disclaimer (translated into local languages where appropriate):

“Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or [name of the granting authority]. Neither the European Union nor the granting authority can be held responsible for them.”

17.4 Specific communication, dissemination and visibility rules

Specific communication, dissemination and visibility rules (if any) are set out in Annex 5.

17.5 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 18 — SPECIFIC RULES FOR CARRYING OUT THE ACTION

Not applicable

SECTION 3 GRANT ADMINISTRATION

ARTICLE 19 — GENERAL INFORMATION OBLIGATIONS

19.1 Information requests

The beneficiaries must provide — during the action or afterwards and in accordance with Article 7 — any information requested in order to verify eligibility of the lump sum contributions declared, proper implementation of the action and compliance with the other obligations under the Agreement.

The information provided must be accurate, precise and complete and in the format requested, including electronic format.

19.2 Participant Register data updates

The beneficiaries must keep — at all times, during the action or afterwards — their information stored in the Portal Participant Register up to date, in particular, their name, address, legal representatives, legal form and organisation type.

19.3 Information about events and circumstances which impact the action

The beneficiaries must immediately inform the granting authority (and the other beneficiaries) of any of the following:

- (a) **events** which are likely to affect or delay the implementation of the action or affect the EU's financial interests, in particular:
 - (i) changes in their legal, financial, technical, organisational or ownership situation (including changes linked to one of the exclusion grounds listed in the declaration of honour signed before grant signature)
 - (ii) linked action information: not applicable
- (b) **circumstances** affecting:
 - (i) the decision to award the grant or
 - (ii) compliance with requirements under the Agreement.

19.4 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 20 — RECORD-KEEPING

20.1 Keeping records and supporting documents

The beneficiaries must — at least until the time-limit set out in the Data Sheet (see Point 6) — keep records and other supporting documents to prove the proper implementation of the action (proper implementation of the work and/or achievement of the results as described in Annex 1) in line with the accepted standards in the respective field (if any); beneficiaries do not need to keep specific records on the actual costs incurred.

The records and supporting documents must be made available upon request (see Article 19) or in the context of checks, reviews, audits or investigations (see Article 25).

If there are on-going checks, reviews, audits, investigations, litigation or other pursuits of claims under the Agreement (including the extension of findings; see Article 25), the beneficiaries must keep these records and other supporting documentation until the end of these procedures.

The beneficiaries must keep the original documents. Digital and digitalised documents are considered originals if they are authorised by the applicable national law. The granting authority may accept non-original documents if they offer a comparable level of assurance.

20.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, lump sum contributions insufficiently substantiated will be ineligible (see Article 6) and will be rejected (see Article 27), and the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 21 — REPORTING

21.1 Continuous reporting

The beneficiaries must continuously report on the progress of the action (e.g. **deliverables, milestones, outputs/outcomes, critical risks, indicators**, etc; if any), in the Portal Continuous Reporting tool and in accordance with the timing and conditions it sets out (as agreed with the granting authority).

Standardised deliverables (e.g. progress reports not linked to payments, reports on cumulative expenditure, special reports, etc; if any) must be submitted using the templates published on the Portal.

21.2 Periodic reporting: Technical reports and financial statements

In addition, the beneficiaries must provide reports to request payments, in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2):

- for additional prefinancings (if any): **an additional prefinancing report**
- for interim payments (if any) and the final payment: a **periodic report**

The prefinancing and periodic reports include a technical and financial part.

The technical part includes an overview of the action implementation. It must be prepared using the template available in the Portal Periodic Reporting tool.

The financial part of the additional prefinancing report includes a statement on the use of the previous prefinancing payment.

The financial part of the periodic report includes:

- the financial statement (consolidated statement for the consortium)
- the explanation on the use of resources (or detailed cost reporting table): not applicable
- the certificates on the financial statements (CFS): not applicable.

The **financial statement** must contain the lump sum contributions indicated in Annex 2, for the work packages that were completed during the reporting period.

For the last reporting period, the beneficiaries may exceptionally also declare partial lump sum contributions for work packages that were not completed (e.g. due to force majeure or technical impossibility).

Lump sum contributions which are not declared in a financial statement will not be taken into account by the granting authority.

By signing the financial statement (directly in the Portal Periodic Reporting tool), the coordinator confirms (on behalf of the consortium) that:

- the information provided is complete, reliable and true
- the lump sum contributions declared are eligible (in particular, the work packages have been completed, that the work has been properly implemented and/or the results were achieved in accordance with Annex 1; see Article 6)
- the proper implementation and/or achievement can be substantiated by adequate records and supporting documents (see Article 20) that will be produced upon request (see Article 19) or in the context of checks, reviews, audits and investigations (see Article 25).

In case of recoveries (see Article 22), beneficiaries will be held responsible also for the lump sum contributions declared for their affiliated entities (if any).

21.3 Currency for financial statements and conversion into euros

The financial statements must be drafted in euro.

21.4 Reporting language

The reporting must be in the language of the Agreement, unless otherwise agreed with the granting authority (see Data Sheet, Point 4.2).

21.5 Consequences of non-compliance

If a report submitted does not comply with this Article, the granting authority may suspend the payment deadline (see Article 29) and apply other measures described in Chapter 5.

If the coordinator breaches its reporting obligations, the granting authority may terminate the grant or the coordinator's participation (see Article 32) or apply other measures described in Chapter 5.

ARTICLE 22 — PAYMENTS AND RECOVERIES — CALCULATION OF AMOUNTS DUE

22.1 Payments and payment arrangements

Payments will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

They will be made in euro to the bank account indicated by the coordinator (see Data Sheet, Point 4.2) and must be distributed without unjustified delay (restrictions may apply to distribution of the initial prefinancing payment; see Data Sheet, Point 4.2).

Payments to this bank account will discharge the granting authority from its payment obligation.

The cost of payment transfers will be borne as follows:

- the granting authority bears the cost of transfers charged by its bank
- the beneficiary bears the cost of transfers charged by its bank
- the party causing a repetition of a transfer bears all costs of the repeated transfer.

Payments by the granting authority will be considered to have been carried out on the date when they are debited to its account.

22.2 Recoveries

Recoveries will be made, if — at beneficiary termination, final payment or afterwards — it turns out that the granting authority has paid too much and needs to recover the amounts undue.

The general liability regime for recoveries (first-line liability) is as follows: At final payment, the coordinator will be fully liable for recoveries, even if it has not been the final recipient of the undue amounts. At beneficiary termination or after final payment, recoveries will be made directly against the beneficiaries concerned.

Beneficiaries will be fully liable for repaying the debts of their affiliated entities.

In case of enforced recoveries (see Article 22.4):

- the beneficiaries will be jointly and severally liable for repaying debts of another beneficiary under the Agreement (including late-payment interest), if required by the granting authority (see Data Sheet, Point 4.4)
- affiliated entities will be held liable for repaying debts of their beneficiaries under the Agreement (including late-payment interest), if required by the granting authority (see Data Sheet, Point 4.4).

22.3 Amounts due

22.3.1 Prefinancing payments

The aim of the prefinancing is to provide the beneficiaries with a float.

It remains the property of the EU until the final payment.

For **initial prefinancements** (if any), the amount due, schedule and modalities are set out in the Data Sheet (see Point 4.2).

For **additional prefinancements** (if any), the amount due, schedule and modalities are also set out in the Data Sheet (see Point 4.2). However, if the statement on the use of the previous prefinancing payment shows that less than 70% was used, the amount set out in the Data Sheet will be reduced by the difference between the 70% threshold and the amount used.

Prefinancing payments (or parts of them) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

22.3.2 Amount due at beneficiary termination — Recovery

In case of beneficiary termination, the granting authority will determine the provisional amount due for the beneficiary concerned.

This will be done on the basis of work packages already completed in previous interim payments. Payments for ongoing/not yet completed work packages which the beneficiary was working on before termination (if any) will therefore be made only later on, with the next interim or final payments when those work packages have been completed.

The **amount due** will be calculated in the following step:

Step 1 — Calculation of the total accepted EU contribution

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the 'accepted EU contribution' for the beneficiary, on the basis of the beneficiary's lump sum contributions for the work packages which were approved in previous interim payments.

After that, the granting authority will take into account grant reductions (if any). The resulting amount is the 'total accepted EU contribution' for the beneficiary.

The **balance** is then calculated by deducting the payments received (if any; see report on the distribution of payments in Article 32), from the total accepted EU contribution:

$$\begin{aligned} &\{\text{total accepted EU contribution for the beneficiary} \\ &\text{minus} \\ &\{\text{prefinancing and interim payments received (if any)}\} \}. \end{aligned}$$

If the balance is **negative**, it will be **recovered** in accordance with the following procedure:



The granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to recover, the amount due, the amount to be recovered and the reasons why and
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered and ask this amount to be paid to the coordinator (**confirmation letter**).

22.3.3 Interim payments

Interim payments reimburse the eligible lump sum contributions claimed for work packages implemented during the reporting periods (if any).

Interim payments (if any) will be made in accordance with the schedule and modalities set out the Data Sheet (see Point 4.2).

Payment is subject to the approval of the periodic report and the work packages declared. Their approval does not imply recognition of compliance, authenticity, completeness or correctness of their content.

Incomplete work packages and work packages that have not been delivered or cannot be approved will be rejected (see Article 27).

The **interim payment** will be calculated by the granting authority in the following steps:

Step 1 — Calculation of the total accepted EU contribution

Step 2 — Limit to the interim payment ceiling

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the ‘accepted EU contribution’ for the action for the reporting period, by calculating the lump sum contributions for the approved work packages.

After that, the granting authority will take into account grant reductions from beneficiary termination (if any). The resulting amount is the ‘total accepted EU contribution’.

Step 2 — Limit to the interim payment ceiling

The resulting amount is then capped to ensure that the total amount of prefinancing and interim payments (if any) does not exceed the interim payment ceiling set out in the Data Sheet (see Point 4.2).

Interim payments (or parts of them) may be offset (without the beneficiaries’ consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

22.3.4 Final payment — Final grant amount — Revenues and Profit — Recovery

The final payment (payment of the balance) reimburses the remaining eligible lump sum contributions claimed for the implemented work packages (if any).

The final payment will be made in accordance with the schedule and modalities set out in the Data Sheet (see Point 4.2).

Payment is subject to the approval of the final periodic report and the work packages declared. Their approval does not imply recognition of compliance, authenticity, completeness or correctness of their content.

Work packages (or parts of them) that have not been delivered or cannot be approved will be rejected (see Article 27).

The **final grant amount for the action** will be calculated in the following steps:

Step 1 — Calculation of the total accepted EU contribution

Step 2 — Limit to the maximum grant amount

Step 3 — Reduction due to the no-profit rule

Step 1 — Calculation of the total accepted EU contribution

The granting authority will first calculate the ‘accepted EU contribution’ for the action for all reporting periods, by calculating the lump sum contributions for the approved work packages.

After that, the granting authority will take into account grant reductions (if any). The resulting amount is the ‘total accepted EU contribution’.

Step 2 — Limit to the maximum grant amount

Not applicable

Step 3 — Reduction due to the no-profit rule

Not applicable

The **balance** (final payment) is then calculated by deducting the total amount of prefinancing and interim payments already made (if any), from the final grant amount:

$$\begin{aligned} &\{\text{final grant amount} \\ &\text{minus} \\ &\{\text{prefinancing and interim payments made (if any)}\}\}. \end{aligned}$$

If the balance is **positive**, it will be **paid** to the coordinator.

The final payment (or part of it) may be offset (without the beneficiaries' consent) against amounts owed by a beneficiary to the granting authority — up to the amount due to that beneficiary.

For grants where the granting authority is the European Commission or an EU executive agency, offsetting may also be done against amounts owed to other Commission services or executive agencies.

Payments will not be made if the payment deadline or payments are suspended (see Articles 29 and 30).

If the balance is **negative**, it will be **recovered** in accordance with the following procedure:

The granting authority will send a **pre-information letter** to the coordinator:

- formally notifying the intention to recover, the final grant amount, the amount to be recovered and the reasons why
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered (**confirmation letter**), together with a **debit note** with the terms and date for payment.

If payment is not made by the date specified in the debit note, the granting authority will **enforce recovery** in accordance with Article 22.4.

22.3.5 Audit implementation after final payment — Revised final grant amount — Recovery

If — after the final payment (in particular, after checks, reviews, audits or investigations; see Article 25) — the granting authority rejects lump sum contributions (see Article 27) or reduces the grant (see Article 28), it will calculate the **revised final grant amount** for the beneficiary concerned.

The **beneficiary revised final grant amount** will be calculated in the following step:

Step 1 — Calculation of the revised total accepted EU contribution

Step 1 — Calculation of the revised total accepted EU contribution

The granting authority will first calculate the 'revised accepted EU contribution' for the beneficiary, by calculating the 'revised accepted contributions'.

After that, it will take into account grant reductions (if any). The resulting 'revised total accepted EU contribution' is the beneficiary revised final grant amount.

If the revised final grant amount is lower than the beneficiary's final grant amount (i.e. its share in the final grant amount for the action), it will be **recovered** in accordance with the following procedure:

The **beneficiary final grant amount** (i.e. share in the final grant amount for the action) is calculated as follows:

$$\frac{\{\text{total accepted EU contribution for the beneficiary}\}}{\text{divided by}}$$

total accepted EU contribution for the action}
multiplied by
final grant amount for the action}.

The granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to recover, the amount to be recovered and the reasons why and
- requesting observations within 30 days of receiving notification.

If no observations are submitted (or the granting authority decides to pursue recovery despite the observations it has received), it will confirm the amount to be recovered (**confirmation letter**), together with a **debit note** with the terms and the date for payment.

Recoveries against affiliated entities (if any) will be handled through their beneficiaries.

If payment is not made by the date specified in the debit note, the granting authority will **enforce recovery** in accordance with Article 22.4.

22.4 Enforced recovery

If payment is not made by the date specified in the debit note, the amount due will be recovered:

- (a) by offsetting the amount — without the coordinator or beneficiary's consent — against any amounts owed to the coordinator or beneficiary by the granting authority.

In exceptional circumstances, to safeguard the EU financial interests, the amount may be offset before the payment date specified in the debit note.

For grants where the granting authority is the European Commission or an EU executive agency, debts may also be offset against amounts owed by other Commission services or executive agencies.

- (b) by drawing on the financial guarantee(s) (if any)
- (c) by holding other beneficiaries jointly and severally liable (if any; see Data Sheet, Point 4.4)
- (d) by holding affiliated entities jointly and severally liable (if any, see Data Sheet, Point 4.4)
- (e) by taking legal action (see Article 43) or, provided that the granting authority is the European Commission or an EU executive agency, by adopting an enforceable decision under Article 299 of the Treaty on the Functioning of the EU (TFEU) and Article 100(2) of EU Financial Regulation 2018/1046.

The amount to be recovered will be increased by **late-payment interest** at the rate set out in Article 23.5, from the day following the payment date in the debit note, up to and including the date the full payment is received.

Partial payments will be first credited against expenses, charges and late-payment interest and then against the principal.

Bank charges incurred in the recovery process will be borne by the beneficiary, unless Directive 2015/2366¹⁵ applies.

For grants where the granting authority is an EU executive agency, enforced recovery by offsetting or enforceable decision will be done by the services of the European Commission (see also Article 43).

22.5 Consequences of non-compliance

22.5.1 If the granting authority does not pay within the payment deadlines (see above), the beneficiaries are entitled to **late-payment interest** at the reference rate applied by the European Central Bank (ECB) for its main refinancing operations in euros, plus the percentage specified in the Data Sheet (Point 4.2). The ECB reference rate to be used is the rate in force on the first day of the month in which the payment deadline expires, as published in the C series of the *Official Journal of the European Union*.

If the late-payment interest is lower than or equal to EUR 200, it will be paid to the coordinator only on request submitted within two months of receiving the late payment.

Late-payment interest is not due if all beneficiaries are EU Member States (including regional and local government authorities or other public bodies acting on behalf of a Member State for the purpose of this Agreement).

If payments or the payment deadline are suspended (see Articles 29 and 30), payment will not be considered as late.

Late-payment interest covers the period running from the day following the due date for payment (see above), up to and including the date of payment.

Late-payment interest is not considered for the purposes of calculating the final grant amount.

22.5.2 If the coordinator breaches any of its obligations under this Article, the grant may be reduced (see Article 29) and the grant or the coordinator may be terminated (see Article 32).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 23 — GUARANTEES

23.1 Prefinancing guarantee

If required by the granting authority (see Data Sheet, Point 4.2), the beneficiaries must provide (one or more) prefinancing guarantee(s) in accordance with the timing and the amounts set out in the Data Sheet.

The coordinator must submit them to the granting authority in due time before the prefinancing they are linked to.

The guarantees must be drawn up using the template published on the Portal and fulfil the following conditions:

¹⁵ Directive (EU) 2015/2366 of the European Parliament and of the Council of 25 November 2015 on payment services in the internal market, amending Directives 2002/65/EC, 2009/110/EC and 2013/36/EU and Regulation (EU) No 1093/2010, and repealing Directive 2007/64/EC (OJ L 337, 23.12.2015, p. 35).

- (a) be provided by a bank or approved financial institution established in the EU or — if requested by the coordinator and accepted by the granting authority — by a third party or a bank or financial institution established outside the EU offering equivalent security
- (b) the guarantor stands as first-call guarantor and does not require the granting authority to first have recourse against the principal debtor (i.e. the beneficiary concerned) and
- (c) remain explicitly in force until the final payment and, if the final payment takes the form of a recovery, until five months after the debit note is notified to a beneficiary.

They will be released within the following month.

23.2 Consequences of non-compliance

If the beneficiaries breach their obligation to provide the prefinancing guarantee, the prefinancing will not be paid.

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 24 — CERTIFICATES

Not applicable

ARTICLE 25 — CHECKS, REVIEWS, AUDITS AND INVESTIGATIONS — EXTENSION OF FINDINGS

25.1 Granting authority checks, reviews and audits

25.1.1 Internal checks

The granting authority may — during the action or afterwards — check the proper implementation of the action and compliance with the obligations under the Agreement, including assessing lump sum contributions, deliverables and reports.

25.1.2 Project reviews

The granting authority may carry out reviews on the proper implementation of the action and compliance with the obligations under the Agreement (general project reviews or specific issues reviews).

Such project reviews may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiary concerned and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent, outside experts. If it uses outside experts, the coordinator or beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The coordinator or beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information and data in addition to deliverables and reports already submitted. The granting authority may request beneficiaries to provide such information to it directly. Sensitive information and documents will be treated in accordance with Article 13.

The coordinator or beneficiary concerned may be requested to participate in meetings, including with the outside experts.

For **on-the-spot visits**, the beneficiary concerned must allow access to sites and premises (including to the outside experts) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the review findings, a **project review report** will be drawn up.

The granting authority will formally notify the project review report to the coordinator or beneficiary concerned, which has 30 days from receiving notification to make observations.

Project reviews (including project review reports) will be in the language of the Agreement.

25.1.3 Audits

The granting authority may carry out audits on the proper implementation of the action and compliance with the obligations under the Agreement.

Such audits may be started during the implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the beneficiary concerned and will be considered to start on the date of the notification.

The granting authority may use its own audit service, delegate audits to a centralised service or use external audit firms. If it uses an external firm, the beneficiary concerned will be informed and have the right to object on grounds of commercial confidentiality or conflict of interest.

The beneficiary concerned must cooperate diligently and provide — within the deadline requested — any information (including complete accounts, individual salary statements or other personal data) to verify compliance with the Agreement. Sensitive information and documents will be treated in accordance with Article 13.

For **on-the-spot visits**, the beneficiary concerned must allow access to sites and premises (including for the external audit firm) and must ensure that information requested is readily available.

Information provided must be accurate, precise and complete and in the format requested, including electronic format.

On the basis of the audit findings, a **draft audit report** will be drawn up.

The auditors will formally notify the draft audit report to the beneficiary concerned, which has 30 days from receiving notification to make observations (contradictory audit procedure).

The **final audit report** will take into account observations by the beneficiary concerned and will be formally notified to them.

Audits (including audit reports) will be in the language of the Agreement.

25.2 European Commission checks, reviews and audits in grants of other granting authorities



Where the granting authority is not the European Commission, the latter has the same rights of checks, reviews and audits as the granting authority.

25.3 Access to records for assessing simplified forms of funding

The beneficiaries must give the European Commission access to their statutory records for the periodic assessment of simplified forms of funding which are used in EU programmes.

25.4 OLAF, EPPO and ECA audits and investigations

The following bodies may also carry out checks, reviews, audits and investigations — during the action or afterwards:

- the European Anti-Fraud Office (OLAF) under Regulations No 883/2013¹⁶ and No 2185/96¹⁷
- the European Public Prosecutor's Office (EPPO) under Regulation 2017/1939
- the European Court of Auditors (ECA) under Article 287 of the Treaty on the Functioning of the EU (TFEU) and Article 257 of EU Financial Regulation 2018/1046.

If requested by these bodies, the beneficiary concerned must provide full, accurate and complete information in the format requested (including complete accounts, individual salary statements or other personal data, including in electronic format) and allow access to sites and premises for on-the-spot visits or inspections — as provided for under these Regulations.

To this end, the beneficiary concerned must keep all relevant information relating to the action, at least until the time-limit set out in the Data Sheet (Point 6) and, in any case, until any ongoing checks, reviews, audits, investigations, litigation or other pursuits of claims have been concluded.

25.5 Consequences of checks, reviews, audits and investigations — Extension of findings

25.5.1 Consequences of checks, reviews, audits and investigations in this grant

Findings in checks, reviews, audits or investigations carried out in the context of this grant may lead to rejections (see Article 27), grant reduction (see Article 28) or other measures described in Chapter 5.

Rejections or grant reductions after the final payment will lead to a revised final grant amount (see Article 22).

Findings in checks, reviews, audits or investigations during the action implementation may lead to a request for amendment (see Article 39), to change the description of the action set out in Annex 1.

Checks, reviews, audits or investigations that find systemic or recurrent errors, irregularities, fraud or breach of obligations in any EU grant may also lead to consequences in other EU grants awarded under similar conditions ('extension to other grants').

¹⁶ Regulation (EU, Euratom) No 883/2013 of the European Parliament and of the Council of 11 September 2013 concerning investigations conducted by the European Anti-Fraud Office (OLAF) and repealing Regulation (EC) No 1073/1999 of the European Parliament and of the Council and Council Regulation (Euratom) No 1074/1999 (OJ L 248, 18/09/2013, p. 1).

¹⁷ Council Regulation (Euratom, EC) No 2185/1996 of 11 November 1996 concerning on-the-spot checks and inspections carried out by the Commission in order to protect the European Communities' financial interests against fraud and other irregularities (OJ L 292, 15/11/1996, p. 2).

Moreover, findings arising from an OLAF or EPPO investigation may lead to criminal prosecution under national law.

25.5.2 Extension from other grants

Findings of checks, reviews, audits or investigations in other grants may be extended to this grant, if:

- (a) the beneficiary concerned is found, in other EU grants awarded under similar conditions, to have committed systemic or recurrent errors, irregularities, fraud or breach of obligations that have a material impact on this grant and
- (b) those findings are formally notified to the beneficiary concerned — together with the list of grants affected by the findings — within the time-limit for audits set out in the Data Sheet (see Point 6).

The granting authority will formally notify the beneficiary concerned of the intention to extend the findings and the list of grants affected.

If the extension concerns **rejections of lump sum contributions**: the notification will include:

- (a) an invitation to submit observations on the list of grants affected by the findings
- (b) the request to submit revised financial statements for all grants affected
- (c) the correction rate for extrapolation, established on the basis of the systemic or recurrent errors, to calculate the amounts to be rejected, if the beneficiary concerned:
 - (i) considers that the submission of revised financial statements is not possible or practicable or
 - (ii) does not submit revised financial statements.

If the extension concerns **grant reductions**: the notification will include:

- (a) an invitation to submit observations on the list of grants affected by the findings and
- (b) the **correction rate for extrapolation**, established on the basis of the systemic or recurrent errors and the principle of proportionality.

The beneficiary concerned has **60 days** from receiving notification to submit observations, revised financial statements or to propose a duly substantiated **alternative correction method/rate**.

On the basis of this, the granting authority will analyse the impact and decide on the implementation (i.e. start rejection or grant reduction procedures, either on the basis of the revised financial statements or the announced/alternative method/rate or a mix of those; see Articles 27 and 28).

25.6 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, lump sum contributions insufficiently substantiated will be ineligible (see Article 6) and will be rejected (see Article 27), and the grant may be reduced (see Article 28).

Such breaches may also lead to other measures described in Chapter 5.

ARTICLE 26 — IMPACT EVALUATIONS

26.1 Impact evaluation

The granting authority may carry out impact evaluations of the action, measured against the objectives and indicators of the EU programme funding the grant.

Such evaluations may be started during implementation of the action and until the time-limit set out in the Data Sheet (see Point 6). They will be formally notified to the coordinator or beneficiaries and will be considered to start on the date of the notification.

If needed, the granting authority may be assisted by independent outside experts.

The coordinator or beneficiaries must provide any information relevant to evaluate the impact of the action, including information in electronic format.

26.2 Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the granting authority may apply the measures described in Chapter 5.

CHAPTER 5 CONSEQUENCES OF NON-COMPLIANCE

SECTION 1 REJECTIONS AND GRANT REDUCTION

ARTICLE 27 — REJECTION OF CONTRIBUTIONS

27.1 Conditions

The granting authority will — at interim payment, final payment or afterwards — reject any lump sum contributions which are ineligible (see Article 6), in particular following checks, reviews, audits or investigations (see Article 25).

The rejection may also be based on the extension of findings from other grants to this grant (see Article 25).

Ineligible lump sum contributions will be rejected.

27.2 Procedure

If the rejection does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the rejection, the amounts and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the rejection (payment review procedure).

If the rejection leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

27.3 Effects

If the granting authority rejects lump sum contributions, it will deduct them from the lump sum contributions declared and then calculate the amount due (and, if needed, make a recovery; see Article 22).

ARTICLE 28 — GRANT REDUCTION

28.1 Conditions

The granting authority may — at beneficiary termination, final payment or afterwards — reduce the grant for a beneficiary, if:

- (a) the beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.), or
- (b) the beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5).

The amount of the reduction will be calculated for each beneficiary concerned and proportionate to the seriousness and the duration of the errors, irregularities or fraud or breach of obligations, by applying an individual reduction rate to their accepted EU contribution.

28.2 Procedure

If the grant reduction does not lead to a recovery, the granting authority will formally notify the coordinator or beneficiary concerned of the reduction, the amount to be reduced and the reasons why. The coordinator or beneficiary concerned may — within 30 days of receiving notification — submit observations if it disagrees with the reduction (payment review procedure).

If the grant reduction leads to a recovery, the granting authority will follow the contradictory procedure with pre-information letter set out in Article 22.

28.3 Effects

If the granting authority reduces the grant, it will deduct the reduction and then calculate the amount due (and, if needed, make a recovery; see Article 22).

SECTION 2 — SUSPENSION AND TERMINATION

ARTICLE 29 — PAYMENT DEADLINE SUSPENSION

29.1 Conditions

The granting authority may — at any moment — suspend the payment deadline if a payment cannot be processed because:

- (a) the required report (see Article 21) has not been submitted or is not complete or additional information is needed
- (b) there are doubts about the amount to be paid (e.g. ongoing extension procedure, queries about eligibility, need for a grant reduction, etc.) and additional checks, reviews, audits or investigations are necessary, or
- (c) there are other issues affecting the EU financial interests.

29.2 Procedure

The granting authority will formally notify the coordinator of the suspension and the reasons why.

The suspension will **take effect** the day the notification is sent.

If the conditions for suspending the payment deadline are no longer met, the suspension will be **lifted** — and the remaining time to pay (see Data Sheet, Point 4.2) will resume.

If the suspension exceeds two months, the coordinator may request the granting authority to confirm if the suspension will continue.

If the payment deadline has been suspended due to the non-compliance of the report and the revised report is not submitted (or was submitted but is also rejected), the granting authority may also terminate the grant or the participation of the coordinator (see Article 32).

ARTICLE 30 — PAYMENT SUSPENSION

30.1 Conditions

The granting authority may — at any moment — suspend payments, in whole or in part for one or more beneficiaries, if:

- (a) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed or is suspected of having committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.), or
- (b) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or

serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5).

If payments are suspended for one or more beneficiaries, the granting authority will make partial payment(s) for the part(s) not suspended. If suspension concerns the final payment, the payment (or recovery) of the remaining amount after suspension is lifted will be considered to be the payment that closes the action.

30.2 Procedure

Before suspending payments, the granting authority will send a **pre-information letter** to the beneficiary concerned:

- formally notifying the intention to suspend payments and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the suspension (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

At the end of the suspension procedure, the granting authority will also inform the coordinator.

The suspension will **take effect** the day after the confirmation notification is sent.

If the conditions for resuming payments are met, the suspension will be **lifted**. The granting authority will formally notify the beneficiary concerned (and the coordinator) and set the suspension end date.

During the suspension, no prefinancing will be paid to the beneficiaries concerned. For interim payments, the periodic reports for all reporting periods except the last one (see Article 21) must not contain any financial statements from the beneficiary concerned (or its affiliated entities). The coordinator must include them in the next periodic report after the suspension is lifted or — if suspension is not lifted before the end of the action — in the last periodic report.

ARTICLE 31 — GRANT AGREEMENT SUSPENSION

31.1 Consortium-requested GA suspension

31.1.1 Conditions and procedure

The beneficiaries may request the suspension of the grant or any part of it, if exceptional circumstances — in particular *force majeure* (see Article 35) — make implementation impossible or excessively difficult.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the date the suspension takes effect; this date may be before the date of the submission of the amendment request and
- the expected date of resumption.



The suspension will **take effect** on the day specified in the amendment.

Once circumstances allow for implementation to resume, the coordinator must immediately request another **amendment** of the Agreement to set the suspension end date, the resumption date (one day after suspension end date), extend the duration and make other changes necessary to adapt the action to the new situation (see Article 39) — unless the grant has been terminated (see Article 32). The suspension will be **lifted** with effect from the suspension end date set out in the amendment. This date may be before the date of the submission of the amendment request.

During the suspension, no prefinancing will be paid. Moreover, no work may be done. Ongoing work packages must be interrupted and no new work packages may be started.

31.2 EU-initiated GA suspension

31.2.1 Conditions

The granting authority may suspend the grant or any part of it, if:

- (a) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed or is suspected of having committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.), or
- (b) a beneficiary (or a person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5)
- (c) other:
 - (i) linked action issues: not applicable
 - (ii) additional GA suspension grounds: not applicable.

31.2.2 Procedure

Before suspending the grant, the granting authority will send a **pre-information letter** to the coordinator:

- formally notifying the intention to suspend the grant and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite the observations it has received, it will confirm the suspension (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

The suspension will **take effect** the day after the confirmation notification is sent (or on a later date specified in the notification).

Once the conditions for resuming implementation of the action are met, the granting authority will formally notify the coordinator a **lifting of suspension letter**, in which it will set the suspension end date and invite the coordinator to request an amendment of the Agreement to set the resumption date (one day after suspension end date), extend the duration and make other changes necessary to adapt the action to the new situation (see Article 39) — unless the grant has been terminated (see Article 32). The suspension will be **lifted** with effect from the suspension end date set out in the lifting of suspension letter. This date may be before the date on which the letter is sent.

During the suspension, no prefinancing will be paid. Moreover, no work may be done. Ongoing work packages must be interrupted and no new work packages may be started.

The beneficiaries may not claim damages due to suspension by the granting authority (see Article 33).

Grant suspension does not affect the granting authority's right to terminate the grant or a beneficiary (see Article 32) or reduce the grant (see Article 28).

ARTICLE 32 — GRANT AGREEMENT OR BENEFICIARY TERMINATION

32.1 Consortium-requested GA termination

32.1.1 Conditions and procedure

The beneficiaries may request the termination of the grant.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the date the consortium ends work on the action ('end of work date') and
- the date the termination takes effect ('termination date'); this date must be after the date of the submission of the amendment request.

The termination will **take effect** on the termination date specified in the amendment.

If no reasons are given or if the granting authority considers the reasons do not justify termination, it may consider the grant terminated improperly.

32.1.2 Effects

The coordinator must — within 60 days from when termination takes effect — submit a **periodic report** (for the open reporting period until termination).

The granting authority will calculate the final grant amount and final payment on the basis of the report submitted and taking into account the lump sum contributions for activities implemented before the end of work date (see Article 22). Partial lump sum contributions for work packages that were not completed (e.g. due to technical reasons) may exceptionally be taken into account.

If the granting authority does not receive the report within the deadline, only lump sum contributions

which are included in an approved periodic report will be taken into account (no contributions if no periodic report was ever approved).

Improper termination may lead to a grant reduction (see Article 28).

After termination, the beneficiaries' obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

32.2 Consortium-requested beneficiary termination

32.2.1 Conditions and procedure

The coordinator may request the termination of the participation of one or more beneficiaries, on request of the beneficiary concerned or on behalf of the other beneficiaries.

The coordinator must submit a request for **amendment** (see Article 39), with:

- the reasons why
- the opinion of the beneficiary concerned (or proof that this opinion has been requested in writing)
- the date the beneficiary ends work on the action ('end of work date')
- the date the termination takes effect ('termination date'); this date must be after the date of the submission of the amendment request.

If the termination concerns the coordinator and is done without its agreement, the amendment request must be submitted by another beneficiary (acting on behalf of the consortium).

The termination will **take effect** on the termination date specified in the amendment.

If no information is given or if the granting authority considers that the reasons do not justify termination, it may consider the beneficiary to have been terminated improperly.

32.2.2 Effects

The coordinator must — within 60 days from when termination takes effect — submit:

- (i) a **report on the distribution of payments** to the beneficiary concerned
- (ii) a **termination report** from the beneficiary concerned, for the open reporting period until termination, containing an overview of the progress of the work
- (iii) a second **request for amendment** (see Article 39) with other amendments needed (e.g. reallocation of the tasks and the estimated budget of the terminated beneficiary; addition of a new beneficiary to replace the terminated beneficiary; change of coordinator, etc.).

The granting authority will calculate the amount due to the beneficiary on the basis of the reports submitted in previous interim payments (i.e. beneficiary's lump sum contributions for completed and approved work packages).

Lump sum contributions for ongoing/not yet completed work packages will have to be included in the periodic report for the next reporting periods when those work packages have been completed.

If the granting authority does not receive the report on the distribution of payments within the deadline, it will consider that:

- the coordinator did not distribute any payment to the beneficiary concerned and that
- the beneficiary concerned must not repay any amount to the coordinator.

If the second request for amendment is accepted by the granting authority, the Agreement is **amended** to introduce the necessary changes (see Article 39).

If the second request for amendment is rejected by the granting authority (because it calls into question the decision awarding the grant or breaches the principle of equal treatment of applicants), the grant may be terminated (see Article 32).

Improper termination may lead to a reduction of the grant (see Article 31) or grant termination (see Article 32).

After termination, the concerned beneficiary's obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

32.3 EU-initiated GA or beneficiary termination

32.3.1 Conditions

The granting authority may terminate the grant or the participation of one or more beneficiaries, if:

- (a) one or more beneficiaries do not accede to the Agreement (see Article 40)
- (b) a change to the action or the legal, financial, technical, organisational or ownership situation of a beneficiary is likely to substantially affect the implementation of the action or calls into question the decision to award the grant (including changes linked to one of the exclusion grounds listed in the declaration of honour)
- (c) following termination of one or more beneficiaries, the necessary changes to the Agreement (and their impact on the action) would call into question the decision awarding the grant or breach the principle of equal treatment of applicants
- (d) implementation of the action has become impossible or the changes necessary for its continuation would call into question the decision awarding the grant or breach the principle of equal treatment of applicants
- (e) a beneficiary (or person with unlimited liability for its debts) is subject to bankruptcy proceedings or similar (including insolvency, winding-up, administration by a liquidator or court, arrangement with creditors, suspension of business activities, etc.)
- (f) a beneficiary (or person with unlimited liability for its debts) is in breach of social security or tax obligations

- (g) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has been found guilty of grave professional misconduct
- (h) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed fraud, corruption, or is involved in a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking
- (i) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) was created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (or created another entity with this purpose)
- (j) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed:
 - (i) substantial errors, irregularities or fraud or
 - (ii) serious breach of obligations under this Agreement or during its award (including improper implementation of the action, non-compliance with the call conditions, submission of false information, failure to provide required information, breach of ethics or security rules (if applicable), etc.)
- (k) a beneficiary (or person having powers of representation, decision-making or control, or person essential for the award/implementation of the grant) has committed — in other EU grants awarded to it under similar conditions — systemic or recurrent errors, irregularities, fraud or serious breach of obligations that have a material impact on this grant (extension of findings; see Article 25.5)
- (l) despite a specific request by the granting authority, a beneficiary does not request — through the coordinator — an amendment to the Agreement to end the participation of one of its affiliated entities or associated partners that is in one of the situations under points (d), (f), (e), (g), (h), (i) or (j) and to reallocate its tasks, or
- (m) other:
 - (i) linked action issues: not applicable
 - (ii) additional GA termination grounds: not applicable.

32.3.2 Procedure

Before terminating the grant or participation of one or more beneficiaries, the granting authority will send a **pre-information letter** to the coordinator or beneficiary concerned:

- formally notifying the intention to terminate and the reasons why and
- requesting observations within 30 days of receiving notification.

If the granting authority does not receive observations or decides to pursue the procedure despite

the observations it has received, it will confirm the termination and the date it will take effect (**confirmation letter**). Otherwise, it will formally notify that the procedure is discontinued.

For beneficiary terminations, the granting authority will — at the end of the procedure — also inform the coordinator.

The termination will **take effect** the day after the confirmation notification is sent (or on a later date specified in the notification; ‘termination date’).

32.3.3 Effects

(a) for **GA termination**:

The coordinator must — within 60 days from when termination takes effect — submit a **periodic report** (for the last open reporting period until termination).

The granting authority will calculate the final grant amount and final payment on the basis of the report submitted and taking into account the lump sum contributions for activities implemented before termination takes effect (see Article 22). Partial lump sum contributions for work packages that were not completed (e.g. due to technical reasons) may exceptionally be taken into account.

If the grant is terminated for breach of the obligation to submit reports, the coordinator may not submit any report after termination.

If the granting authority does not receive the report within the deadline, only lump sum contributions which are included in an approved periodic report will be taken into account (no contributions if no periodic report was ever approved).

Termination does not affect the granting authority’s right to reduce the grant (see Article 28) or to impose administrative sanctions (see Article 34).

The beneficiaries may not claim damages due to termination by the granting authority (see Article 33).

After termination, the beneficiaries’ obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

(b) for **beneficiary termination**:

The coordinator must — within 60 days from when termination takes effect — submit:

- (i) a **report on the distribution of payments** to the beneficiary concerned
- (ii) a **termination report** from the beneficiary concerned, for the open reporting period until termination, containing an overview of the progress of the work
- (iii) a **request for amendment** (see Article 39) with any amendments needed (e.g. reallocation of the tasks and the estimated budget of the terminated beneficiary; addition of a new beneficiary to replace the terminated beneficiary; change of coordinator, etc.).

The granting authority will calculate the amount due to the beneficiary on the basis of the reports submitted in previous interim payments (i.e. beneficiary's lump sum contributions for completed and approved work packages).

Lump sum contributions for ongoing/not yet completed work packages will have to be included in the periodic report for the next reporting periods when those work packages have been completed.

If the granting authority does not receive the report on the distribution of payments within the deadline, it will consider that:

- the coordinator did not distribute any payment to the beneficiary concerned and that
- the beneficiary concerned must not repay any amount to the coordinator.

If the request for amendment is accepted by the granting authority, the Agreement is **amended** to introduce the necessary changes (see Article 39).

If the request for amendment is rejected by the granting authority (because it calls into question the decision awarding the grant or breaches the principle of equal treatment of applicants), the grant may be terminated (see Article 32).

After termination, the concerned beneficiary's obligations (in particular Articles 13 (confidentiality and security), 16 (IPR), 17 (communication, dissemination and visibility), 21 (reporting), 25 (checks, reviews, audits and investigations), 26 (impact evaluation), 27 (rejections), 28 (grant reduction) and 41 (assignment of claims)) continue to apply.

SECTION 3 OTHER CONSEQUENCES: DAMAGES AND ADMINISTRATIVE SANCTIONS

ARTICLE 33 — DAMAGES

33.1 Liability of the granting authority

The granting authority cannot be held liable for any damage caused to the beneficiaries or to third parties as a consequence of the implementation of the Agreement, including for gross negligence.

The granting authority cannot be held liable for any damage caused by any of the beneficiaries or other participants involved in the action, as a consequence of the implementation of the Agreement.

33.2 Liability of the beneficiaries

The beneficiaries must compensate the granting authority for any damage it sustains as a result of the implementation of the action or because the action was not implemented in full compliance with the Agreement, provided that it was caused by gross negligence or wilful act.

The liability does not extend to indirect or consequential losses or similar damage (such as loss of profit, loss of revenue or loss of contracts), provided such damage was not caused by wilful act or by a breach of confidentiality.

ARTICLE 34 — ADMINISTRATIVE SANCTIONS AND OTHER MEASURES

Nothing in this Agreement may be construed as preventing the adoption of administrative sanctions (i.e. exclusion from EU award procedures and/or financial penalties) or other public law measures, in addition or as an alternative to the contractual measures provided under this Agreement (see, for instance, Articles 135 to 145 EU Financial Regulation 2018/1046 and Articles 4 and 7 of Regulation 2988/95¹⁸).

SECTION 4 FORCE MAJEURE

ARTICLE 35 — FORCE MAJEURE

A party prevented by force majeure from fulfilling its obligations under the Agreement cannot be considered in breach of them.

‘Force majeure’ means any situation or event that:

- prevents either party from fulfilling their obligations under the Agreement,
- was unforeseeable, exceptional situation and beyond the parties’ control,
- was not due to error or negligence on their part (or on the part of other participants involved in the action), and
- proves to be inevitable in spite of exercising all due diligence.

Any situation constituting force majeure must be formally notified to the other party without delay, stating the nature, likely duration and foreseeable effects.

The parties must immediately take all the necessary steps to limit any damage due to force majeure and do their best to resume implementation of the action as soon as possible.

CHAPTER 6 FINAL PROVISIONS

ARTICLE 36 — COMMUNICATION BETWEEN THE PARTIES

36.1 Forms and means of communication — Electronic management

EU grants are managed fully electronically through the EU Funding & Tenders Portal (‘Portal’).

All communications must be made electronically through the Portal in accordance with the Portal Terms and Conditions and using the forms and templates provided there (except if explicitly instructed otherwise by the granting authority).

Communications must be made in writing and clearly identify the grant agreement (project number and acronym).

¹⁸ Council Regulation (EC, Euratom) No 2988/95 of 18 December 1995 on the protection of the European Communities financial interests (OJ L 312, 23.12.1995, p. 1).

Communications must be made by persons authorised according to the Portal Terms and Conditions. For naming the authorised persons, each beneficiary must have designated — before the signature of this Agreement — a ‘legal entity appointed representative (LEAR)’. The role and tasks of the LEAR are stipulated in their appointment letter (see Portal Terms and Conditions).

If the electronic exchange system is temporarily unavailable, instructions will be given on the Portal.

36.2 Date of communication

The sending date for communications made through the Portal will be the date and time of sending, as indicated by the time logs.

The receiving date for communications made through the Portal will be the date and time the communication is accessed, as indicated by the time logs. Formal notifications that have not been accessed within 10 days after sending, will be considered to have been accessed (see Portal Terms and Conditions).

If a communication is exceptionally made on paper (by e-mail or postal service), general principles apply (i.e. date of sending/receipt). Formal notifications by registered post with proof of delivery will be considered to have been received either on the delivery date registered by the postal service or the deadline for collection at the post office.

If the electronic exchange system is temporarily unavailable, the sending party cannot be considered in breach of its obligation to send a communication within a specified deadline.

36.3 Addresses for communication

The Portal can be accessed via the Europa website.

The address for paper communications to the granting authority (if exceptionally allowed) is the official mailing address indicated on its website.

For beneficiaries, it is the legal address specified in the Portal Participant Register.

ARTICLE 37 — INTERPRETATION OF THE AGREEMENT

The provisions in the Data Sheet take precedence over the rest of the Terms and Conditions of the Agreement.

Annex 5 takes precedence over the Terms and Conditions.

The Terms and Conditions take precedence over the Annexes other than Annex 5.

Annex 2 takes precedence over Annex 1.

ARTICLE 38 — CALCULATION OF PERIODS AND DEADLINES

In accordance with Regulation No 1182/71¹⁹, periods expressed in days, months or years are calculated from the moment the triggering event occurs.

¹⁹ Regulation (EEC, Euratom) No 1182/71 of the Council of 3 June 1971 determining the rules applicable to periods, dates and time-limits (OJ L 124, 8/6/1971, p. 1).

The day during which that event occurs is not considered as falling within the period.

‘Days’ means calendar days, not working days.

ARTICLE 39 — AMENDMENTS

39.1 Conditions

The Agreement may be amended, unless the amendment entails changes to the Agreement which would call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

Amendments may be requested by any of the parties.

39.2 Procedure

The party requesting an amendment must submit a request for amendment signed directly in the Portal Amendment tool.

The coordinator submits and receives requests for amendment on behalf of the beneficiaries (see Annex 3). If a change of coordinator is requested without its agreement, the submission must be done by another beneficiary (acting on behalf of the other beneficiaries).

The request for amendment must include:

- the reasons why
- the appropriate supporting documents and
- for a change of coordinator without its agreement: the opinion of the coordinator (or proof that this opinion has been requested in writing).

The granting authority may request additional information.

If the party receiving the request agrees, it must sign the amendment in the tool within 45 days of receiving notification (or any additional information the granting authority has requested). If it does not agree, it must formally notify its disagreement within the same deadline. The deadline may be extended, if necessary for the assessment of the request. If no notification is received within the deadline, the request is considered to have been rejected.

An amendment **enters into force** on the day of the signature of the receiving party.

An amendment **takes effect** on the date of entry into force or other date specified in the amendment.

ARTICLE 40 — ACCESSION AND ADDITION OF NEW BENEFICIARIES

40.1 Accession of the beneficiaries mentioned in the Preamble

The beneficiaries which are not coordinator must accede to the grant by signing the accession form (see Annex 3) directly in the Portal Grant Preparation tool, within 30 days after the entry into force of the Agreement (see Article 44).

They will assume the rights and obligations under the Agreement with effect from the date of its entry into force (see Article 44).

If a beneficiary does not accede to the grant within the above deadline, the coordinator must — within 30 days — request an amendment (see Article 39) to terminate the beneficiary and make any changes necessary to ensure proper implementation of the action. This does not affect the granting authority's right to terminate the grant (see Article 32).

40.2 Addition of new beneficiaries

In justified cases, the beneficiaries may request the addition of a new beneficiary.

For this purpose, the coordinator must submit a request for amendment in accordance with Article 39. It must include an accession form (see Annex 3) signed by the new beneficiary directly in the Portal Amendment tool.

New beneficiaries will assume the rights and obligations under the Agreement with effect from the date of their accession specified in the accession form (see Annex 3).

Additions are also possible in mono-beneficiary grants.

ARTICLE 41 — TRANSFER OF THE AGREEMENT

In justified cases, the beneficiary of a mono-beneficiary grant may request the transfer of the grant to a new beneficiary, provided that this would not call into question the decision awarding the grant or breach the principle of equal treatment of applicants.

The beneficiary must submit a request for **amendment** (see Article 39), with

- the reasons why
- the accession form (see Annex 3) signed by the new beneficiary directly in the Portal Amendment tool and
- additional supporting documents (if required by the granting authority).

The new beneficiary will assume the rights and obligations under the Agreement with effect from the date of accession specified in the accession form (see Annex 3).

ARTICLE 42 — ASSIGNMENTS OF CLAIMS FOR PAYMENT AGAINST THE GRANTING AUTHORITY

The beneficiaries may not assign any of their claims for payment against the granting authority to any third party, except if expressly approved in writing by the granting authority on the basis of a reasoned, written request by the coordinator (on behalf of the beneficiary concerned).

If the granting authority has not accepted the assignment or if the terms of it are not observed, the assignment will have no effect on it.

In no circumstances will an assignment release the beneficiaries from their obligations towards the granting authority.

ARTICLE 43 — APPLICABLE LAW AND SETTLEMENT OF DISPUTES

43.1 Applicable law

The Agreement is governed by the applicable EU law, supplemented if necessary by the law of Belgium.

Special rules may apply for beneficiaries which are international organisations (if any; see Data Sheet, Point 5).

43.2 Dispute settlement

If a dispute concerns the interpretation, application or validity of the Agreement, the parties must bring action before the EU General Court — or, on appeal, the EU Court of Justice — under Article 272 of the Treaty on the Functioning of the EU (TFEU).

For non-EU beneficiaries (if any), such disputes must be brought before the courts of Brussels, Belgium — unless an international agreement provides for the enforceability of EU court judgements.

For beneficiaries with arbitration as special dispute settlement forum (if any; see Data Sheet, Point 5), the dispute will — in the absence of an amicable settlement — be settled in accordance with the Rules for Arbitration published on the Portal.

If a dispute concerns administrative sanctions, offsetting or an enforceable decision under Article 299 TFEU (see Articles 22 and 34), the beneficiaries must bring action before the General Court — or, on appeal, the Court of Justice — under Article 263 TFEU.

For grants where the granting authority is an EU executive agency (see Preamble), actions against offsetting and enforceable decisions must be brought against the European Commission (not against the granting authority; see also Article 22).

ARTICLE 44 — ENTRY INTO FORCE

The Agreement will enter into force on the day of signature by the granting authority or the coordinator, depending on which is later.

SIGNATURES

For the coordinator

For the granting authority

ANNEX 1



**Citizens, Equality, Rights and
Values Programme (CERV)**

Description of the action (DoA)

Part A

Part B

DESCRIPTION OF THE ACTION (PART A)

COVER PAGE

Part A of the Description of the Action (DoA) must be completed directly on the Portal Grant Preparation screens.

PROJECT	
<i>Grant Preparation (General Information screen) — Enter the info.</i>	
Project number:	101091095
Project name:	Equality, solidarity and information in the main role
Project acronym:	solidarity
Call:	CERV-2022-CITIZENS-TOWN
Topic:	CERV-2022-CITIZENS-TOWN-TT
Type of action:	CERV-LS
Service:	EACEA/B/03
Project starting date:	first day of the month following the entry into force date
Project duration:	12 months

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List of milestones (outputs/outcomes)	11
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PROJECT SUMMARY

Project summary

Grant Preparation (General Information screen) — Provide an overall description of your project (including context and overall objectives, planned activities and main achievements, and expected results and impacts (on target groups, change procedures, capacities, innovation etc)). This summary should give readers a clear idea of what your project is about.

Use the project summary from your proposal.

The project is scheduled for three days so that the individual activities alternate and keep the participants in full concentration. Every day is diverse. We would very much like to hold a joint event where all partner municipalities would meet with the main applicant at once. Relations between the representatives of the partner municipalities but also between the participants would be renewed and strengthened.

The project is based on the involvement of citizens in individual activities, equality is applied to all throughout the event. The very title of the project highlights the importance of building a sense of pride for being Europeans in each of us - to shape the EU's diversity. Equality, solidarity and information are at the heart of the three-day event. Last but not least, it is based on the importance of preserving cultural heritage and highlighting European values.

The desire to know the EU strengthens the possibility of exchanging information and knowledge not only about the EU itself, its goals and priorities, but also the need to think about its future, which evokes in each participant a sense of a proud, aware citizen. It is very important that everyone starts to be more active for society on their own. Strengthen mutual friendships and cooperation between partner communities. Strengthen friendly ties and mutual cooperation between them. Each of us has the right - freedom of speech - we are dealing with this topic on the last day of the event. The UNION is founded on the values of respect for human dignity, liberty, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities. On the waves of the knowledge of the EU, we want to point out the knowledge of the EU from the point of view of everyone.

LIST OF PARTICIPANTS

PARTICIPANTS

Grant Preparation (Beneficiaries screen) — Enter the info.

Number	Role	Short name	Legal name	Country	PIC
1	COO	OBEC TESEDIKOVO	OBEC TESEDIKOVO	SK	938908591
2	AP	Nagyrédei	NAGYRÉDEI SZENT IMRE ÁLTALÁNOS ISKOLA ÉS ALAPFOKÚ MŰVÉSZETI ISKOLA	HU	946242955
3	AP	RATISKOVICE	OBEC RATISKOVICE	CZ	937003123
4	AP	Tab	Tab Város Önkormányzata	HU	929238661
5	AP	OBEC ZEMNE	OBEC ZEMNE	SK	947985851
6	AP	BAILE TUSNAD	ORASUL BAILE TUSNAD	RO	948278500

LIST OF WORK PACKAGES

Work packages <i>Grant Preparation (Work Packages screen) — Enter the info.</i>						
Work Package No	Work Package name	Lead Beneficiary	Effort (Person-Months)	Start Month	End Month	Deliverables
WP1	Equality, solidarity and information in the main role	1 - OBEC TESEDIKOVO	1.00	1	12	D1.1 – Equality, solidarity and information in the main role

Work package WP1 – Equality, solidarity and information in the main role

Work Package Number	WP1	Lead Beneficiary	1. OBEC TESEDIKOVO
Work Package Name	Equality, solidarity and information in the main role		
Start Month	1	End Month	12

Objectives
EQUALITY, SOLIDARITY AND INFORMATION in the main role Citizen involvement presentation of cultures, customs, traditions not only of the main organizer but also of partner communities, which form the basis of a common future. pointing out the importance of European values educating citizens about the EU, to educate conscious and proud Europeans pointing out the importance of spreading volunteering, regardless of age or nationality not to forget solidarity not only between the citizens themselves but also between the Member States. The EU is based on solidarity, which creates cohesion and responds to societal challenges. an important goal is to strengthen cooperation between municipalities the need to discuss and reflect on the future of Europe. We have the opportunity to express what kind of Europe we want. We can build on concrete successes and lessons learned from the past elimination of Euroscepticism and discrimination the importance of pointing out the impact of the pandemic not only on local communities but also on states to engage seniors in daily life and activities to show that they are still beneficial let us not forget the marginalized communities - they also have the right to a full life be familiar with the EU Charter of Fundamental Rights - its objectives and principles the importance of passing on values from generation to generation - Folk songs, dances and crafts volunteering is in each of us strengthening higher democratic participation and citizen engagement to a higher level not forgetting the importance of freedom, dignity and equality thinking about the future of the EU – WHAT kind of EU we actually want, what we expect from it - the need to answer these questions educate children and young people as they are the key to a better EU to strengthen friendships between the inhabitants of the partner municipalities, between the partner municipalities mutually discuss and plan joint projects build mutual friendships

Description
T1.1 What you should know about the EU - equality, solidarity and information in the main role, under the supervision of lecturers and experts (materials about the EU accessible throughout the day) - Lecturers materials about the EU accessible throughout the day ACTIVITIES FOR EVERYONE T1.2 Creative workshops on EU topics, FACTS ABOUT THE EU, the position of women in the EU, let us not forget the solidarity and information that form the basis of everything - Creative workshops Activities for children T1.3 "life before and life with the pandemic? - how it has affected our current lives - the current pandemic from the point of view of health professionals and volunteers - debates and discussions T1.4 Not only love for culture and traditions unites us - Performances, Gastronomy activities, activities for children, Habits and traditions, handmade T1.5 Be an active volunteer - join us - Performances volunteer organizations Freedom of speech workshop - We will strengthen democratic participation and citizen engagement to a higher level - Workshop, debates T1.6 Workshop: What will be the future of the EU? - Workshop, discussion T1.7 Show us what is hidden in you - let's not forget the seniors, who still have something to show our society (space for conversations: life then and now), children draw for seniors „ Let's sweeten our lives together - children draw for seniors debates with seniors baking of goodies together (children and youth together with the older generation create goodies T1.8 Suggest what the EU figure would look like - creative activity for all

T1.9 Let us strengthen cooperation between ourselves, between municipalities and let's exchange solutions - brainstorming T1.10 Sports, interactive games for everyone - Sports, interactive games
--

STAFF EFFORT

Staff effort per participant		
<i>Grant Preparation (Work packages - Effort screen) — Enter the info.</i>		
Participant	WP1	Total Person-Months
1 - OBEC TESEDIKOVO	1.00	1.00
Total Person-Months	1.00	1.00

LIST OF DELIVERABLES

Deliverables

Grant Preparation (Deliverables screen) — Enter the info.

The labels used mean:

Public — fully open ( automatically posted online)

Sensitive — limited under the conditions of the Grant Agreement

EU classified — RESTREINT-UE/EU-RESTRICTED, CONFIDENTIEL-UE/EU-CONFIDENTIAL, SECRET-UE/EU-SECRET under Decision [2015/444](#)

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month)
D1.1	Equality, solidarity and information in the main role	WP1	1 - OBEC TESEDIKOVO	R — Document, report	PU - Public	12

Deliverable D1.1 – Equality, solidarity and information in the main role

Deliverable Number	D1.1	Lead Beneficiary	1. OBEC TESEDIKOVO
Deliverable Name	Equality, solidarity and information in the main role		
Type	R — Document, report	Dissemination Level	PU - Public
Due Date (month)	12	Work Package No	WP1

Description
Title of the event: Equality, solidarity and information in the main role /SOLIDARITY/ Place: Municipality of Tešedikovo Indicative dates of the event : 16- 18.06.2023 Brief description / agenda of the event(s): The first day is dedicated to creating a friendly atmosphere full of joy and expectations from three beautiful days full of diverse activities - bringing together children and youth from each partner community, meeting of the main representatives of the partner communities in the spirit of equality for all and the need to engage in individual activities is our main goal. Again, create something special and unique together, in the diversity of the four nations. For the evening we have prepared a sitting with music during which there will be space for free conversations between the participants of the event. On Saturday morning, the first wave of knowledge of the EU for all, regardless of age, gender, religion or nationality, is prepared. It is prepared in the form of blocks by pointing out the importance of equality, solidarity and information, which form the pillars of the basis for creative workshops where not only children but young people learn a lot about the EU in a playful way. Let's end with the topic of the current pandemic situation, how it has affected our daily lives. Saturday afternoon is dedicated to the marginalized communities pointing out the importance of their integration into society, and also to the love of culture and traditions that unite. Folk songs and dances will be complemented by a demonstration of crafts and the opportunity to taste local traditional delicacies. With beautiful music and tasting of goodies, a relaxed atmosphere will be created which provides space for consolidation and the creation of stronger friendships and bonds between the participants, regardless of age and nationality or religion. The theme of volunteering, which is in each of us, is prepared for the evening. Let's end the demanding but beautiful second day with music and good wine again. Sunday morning is devoted to challenging issues dedicated to strengthening citizen engagement to a higher level, the need to reflect on EU values, sports activities will release a bit of atmosphere in the form of natural competition, who is faster, better... Beautiful theme in the form of drawing participants into the world of creativity where there are no limits, everything is allowed, there is an opportunity to show the surroundings and themselves what is hidden in them. An activity aimed at pointing out the need for seniors to participate in social life - they have something to show (they have something to tell us - space for conversations about life in the past and today), children draw seniors, raising beautiful inner fulfillment for the oldest generation. The activity in the form of designing what the figure representing the EU would look like is very imaginative and unique. There is a huge space for the possibility of expressing how everyone feels, sees it. Sunday afternoon is focused on the future of the EU - the youth has it in their hands and it is up to them how to deal with it, by reflecting on our expectations a new perspective will open up on promoting European belonging to each other and only equality between all will create a beautiful new story for our partnership - for our EU. Through the last activity we want to consolidate the beautiful experience of the three-day event in the form of thinking about broadening the horizons within the possible cooperation, thanks to the project that we would like to implement within the Europe for Citizens program. Number of countries involved: Municipality of Tesedikovo /Slovak Republic/ - main organizer and coordinator of the project Project's partners – Municipality of NAGYRÉDEI (HU), Municipality of Ratiškovice (CZ), Municipality of Tab (HU), Municipality of Zemne and BĂILE TUȘNAD Estimated number of individual direct participants: 1800 Estimated number of invited participants: 177 Estimated number of individual indirect participants: 400 Brief description of Target groups:

Our target group includes all age categories, especially with a focus on the young generation. All age groups need to involve them at the appropriate level of ability to understand and engage them, thus strengthening each of them. Our ambition is the opportunity to experience this beautiful three-day event of large dimensions, full of beautiful diverse activities in our home environment in the village of Tešedíkovo. We want to show not only the inhabitants of the home municipality or partner municipalities that we can prepare a beautiful cultural experience, but also the whole region. That we can do it and have the desire and strength in our hearts to create something new, beautiful, and thus enrich the daily activities of our daily life in our village.

Dissemination activities: Dissemination activities are described in the application itself in section 3.2 Communication, dissemination and visibility. According to these data, we will carry out dissemination and promotional activities
Outputs: The results of the event will be published on the following pages: www.tesedikovo.sk

LIST OF MILESTONES

Milestones <i>Grant Preparation (Milestones screen) — Enter the info.</i>					
Milestone No	Milestone Name	Work Package No	Lead Beneficiary	Means of Verification	Due Date (month)
1	Equality, solidarity and information in the main role	WP1	1-OBEC TESEDIKOVO	n/a	1

LIST OF CRITICAL RISKS

Critical risks & risk management strategy <i>Grant Preparation (Critical Risks screen) — Enter the info.</i>			
Risk number	Description	Work Package No(s)	Proposed Mitigation Measures
1	n/a		n/a

TECHNICAL DESCRIPTION (PART B)

COVER PAGE

Part B of the Application Form must be downloaded from the Portal Submission System, completed and then assembled and re-uploaded as PDF in the system.

Note: Please read carefully the conditions set out in the Call document (for open calls: published on the Portal). Pay particular attention to the award criteria; they explain how the application will be evaluated.

PROJECT	
Project name:	[Equality, solidarity and information in the main role]
Project acronym:	[solidarity]
Coordinator contact:	[Obec Tešedikovo], [Ildiko Agocs Korosi]

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PROJECT SUMMARY

Project summary

See Abstract (Application Form Part A).

1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Describe the background and rationale of the project.

How is the project relevant to the scope of the call? How does the project address the general objectives of the call? What is the project's contribution to the priorities of the call?

Which target groups will be supported/assisted by/in the project. Why have you chosen to focus on them?

The name of our project submitted for the municipality of Tešedíkovo **Equality, solidarity and information in the main role.**

The project is scheduled for three days so that the individual activities alternate and keep the participants in full concentration. Every day is diverse.

On the first day, we are mainly dedicated to welcoming not only the representatives of the individual partner communities but also the members of participating organisations themselves. We start with a performance by local children and youth of the main organizer of the village Tešedíkovo. We have prepared a meeting of representatives of the partner municipalities at one table where there will be space to build a new story for Europe. We are consolidating the acquired information about the EU in the activity entitled What do you already know about the EU? It is an activity determined to everybody regardless of age, gender, nationality or religion. It is administered under the supervision of trained staff who are familiar with the topic, which will ensure the accurate and truthful presentation of information appropriate to the age and the possibility of absorbing everything new by the participants of the event. The sporting event will create a relaxed atmosphere where everyone will be equal to each other. There will be space for free conversations and making friendships.

By combining four diverse nationalities full of beautiful cultural differences and customs, a beautifully unique event will be created, the basic motto of which is **equality, solidarity and information in the main role.**

The second day offers interweaving of thematic circles full of EU topics with creative workshops, volunteering or pointing out the importance of involving marginalized groups in the normal running of society. Also, love for culture and traditions must be present. A beautiful program has been prepared in the form of dance, folk songs and craft demonstrations. A space for free conversations is created with the possibility of tasting local traditional delicacies. INDIVIDUAL ACTIVITIES ALTERNATE WHICH CREATES A BEAUTIFUL DIVERSITY OF A VARIED PROGRAM AND THE POSSIBILITY OF ABSORBING ALL INFORMATION, KNOWLEDGE, SKILLS, EXPERIENCES IN EVERY ONE PARTICIPANT OF THE EVENT. Everyone will find their own activity there, what interests them most. We will unite generations into one whole, thus not only removing intergenerational barriers but also creating a unity of partnership. Materials about the EU will be made available throughout the day, also lecturers and experts who are familiar with the given topic and deal with it on a daily basis will be available. AWARENESS is the foundation of everything.

The last day is dedicated to EU values, freedom of speech, thinking about the future of the EU, we have prepared a beautiful activity in the form of drawing participants into a world of creativity where there are no limits - they can show what is hidden in them, space is created to show the importance of involving seniors into everyday life - that they also have something to show us and are a benefit to our society. EU themes are facilitated by sports activities where there is

room for relaxation and natural competitiveness. We have prepared an interesting activity in the form of Design what the EU character should look like, we are curious how the participants of the event will deal with this activity and we are already looking forward to their creations. Let's sweeten our lives, we have prepared joint baking of children and youth with seniors. The afternoon program, in turn, focuses on reflecting on the future of the EU and how we will move forward, on strengthening cooperation between the partner municipalities in the form of possible proposals for joint projects. To draw attention to the youth who have the future in their hands.

We would very much like to hold a joint event where all partner municipalities would meet with the main applicant at once. Relations between the representatives of the partner municipalities but also between the participants would be renewed and strengthened.

The project is based on the involvement of citizens in individual activities, equality is applied to all throughout the event. The very title of the project highlights the importance of building a sense of pride for being Europeans in each of us - to shape the EU's diversity. Equality, solidarity and information are at the heart of the three-day event. Last but not least, it is based on the importance of preserving cultural heritage and highlighting European values.

The desire to know the EU strengthens the possibility of exchanging information and knowledge not only about the EU itself, its goals and priorities, but also the need to think about its future, which evokes in each participant a sense of a proud, aware citizen. It is very important that everyone starts to be more active for society on their own. Strengthen mutual friendships and cooperation between partner communities. Strengthen friendly ties and mutual cooperation between them. Each of us has the right - freedom of speech - we are dealing with this topic on the last day of the event. The UNION is founded on the values of respect for human dignity, liberty, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities.

On the waves of the knowledge of the EU, we want to point out the knowledge of the EU from the point of view of everyone, regardless of age or nationality, which is outlined in the program in individual points from learning about the Charter of Fundamental Rights, through discussions about its objectives and basics of functioning –by individual activities we focus on the young generation to show what is in it. Euroscepticism and discrimination have no place in our country. A very important point for us is to clarify the current pandemic situation (life before and living with the pandemic) - to propose concrete measures to help and not forget solidarity in times of crisis.

Experts and volunteers or health professionals are invited to present the procedures from their own experience - these rare seminars are enhanced by the possibility of insights into individual brochures of EU materials, which will be available during the three days of the event.

The participants will transfer the individual acquired knowledge and materials in the form of brochures not only to their families but also to workplaces, acquaintances and friends, thus ensuring the transmission of enlightenment to the surrounding municipalities and towns. Young people will exchange information, especially through social networks - raising the awareness of the young generation, which is a key to a better informed society - a better future for the EU.

The project is focused on all age groups, but above all we draw attention to the young generation. Children and young people are key target groups that need to be educated and led to be conscious and active citizens - to shape the new EU story. Not to forget the importance of European values and the preservation of cultural heritage, which are the basis of our common future. Not to forget that we are all equal and that each of us has the right to express ourselves - to express and engage in public affairs.

It is very important to involve seniors in active life (life in our village). Just by common sitting with children and youth they will return back to their memories. They can also sing children's folk songs together. The beautiful joint activity of baking traditional goodies will break down intergenerational barriers. It is important to show seniors that they are still needed for our society. This feeling has an incalculable value.

We will also not lose sight of the importance of participating in the daily lives of marginalized groups (these very right groups belong to vulnerable groups unless sufficient attention is paid to them).

We have prepared creative workshops in the form of a playful activity - getting to know the EU countries. They are also acquainted with the symbols of the EU (European flag, anthem or Europe Day - few people know that it is just 9th May.) We have prepared a beautiful activity between EU themes in the form of love for crafts and traditions that unites us - our established partnership of four nations. We focus on the position of women in the EU.

During the second and third days, we will have important EU themes, volunteering (which is in each of us), love of culture and traditions that need to be passed on from generation to generation, Understanding the benefits of the EU not only for individuals but also for society. Strengthening

cooperation between individual partner municipalities. Based on the exchange of solutions, find answers to the question of what our expectations towards the EU are or what to think about the future of the EU. Among them, a sports activity is prepared, which will create a space for consolidating important knowledge gained. And the relaxed atmosphere with a feeling of a competitive spirit strengthens the ties between the partner communities of the four nationalities. We are very much looking forward to the joint event.

Our diverse program allows for equal opportunities to participate in individual activities, regardless of the gender of the participants. Gender equality is supported in all directions within the entire project. Opportunities are created for every single participant equally, they have the opportunity to show what is hidden in them, regardless of whether it is a man or a woman, a boy or a girl. We are guided by the idea that we are all equal = we all have the same rights. Children are also involved in the program. We want to preserve the possibility of self-realization of individual participants during the entire implementation of the project.

1.2 Needs analysis and specific objectives

Needs analysis and specific objectives (n/a for Programme Contact Points)

Provide a needs assessment. A need is a gap between what is and what should/ would be helpful or useful.

The needs assessment should be your starting point. Specify what needs will be addressed and how they have been identified. It should be specific and focus on the actual needs of the target group. It should include relevant, reliable data and, a robust analysis clearly demonstrating the need for the action (therefore, avoid references to generic statements and information about the problems and needs of the target group). The needs assessment should incorporate gender equality issues and non-discrimination considerations that identify the differences between and among women and men, girls and boys, in terms of their relative position in society and the distribution of resources, opportunities, constraints and power in a given context. The data supporting the needs assessment should be disaggregated by sex, as well as age or disability, whenever possible. You can refer to existing research, studies and previous projects that already demonstrate the need for action.

If your project is supported by a public authority, annex the Letter of support.

Our goals within the implementation of the three-day event include:

EQUALITY, SOLIDARITY AND INFORMATION in the main role

Citizen involvement

presentation of cultures, customs, traditions not only of the main organizer but also of partner communities, which form the basis of a common future.

pointing out the importance of European values

educating citizens about the EU, to educate conscious and proud Europeans

pointing out the importance of spreading volunteering, regardless of age or nationality

not to forget solidarity not only between the citizens themselves but also between the Member States. The EU is based on solidarity, which creates cohesion and responds to societal challenges.

an important goal is to strengthen cooperation between municipalities

the need to discuss and reflect on the future of Europe. We have the opportunity to express what kind of Europe we want. We can build on concrete successes and lessons learned from the past

elimination of Euroscepticism and discrimination

the importance of pointing out the impact of the pandemic not only on local communities but also on states

to engage seniors in daily life and activities to show that they are still beneficial

let us not forget the marginalized communities - they also have the right to a full life

be familiar with the EU Charter of Fundamental Rights - its objectives and principles

the importance of passing on values from generation to generation - Folk songs, dances and crafts

volunteering is in each of us

strengthening higher democratic participation and citizen engagement to a higher level

not forgetting the importance of freedom, dignity and equality

thinking about the future of the EU – WHAT kind of EU we actually want, what we expect from it - the need to answer these questions

educate children and young people as they are the key to a better EU

to strengthen friendships between the inhabitants of the partner municipalities, between the partner municipalities mutually

discuss and plan joint projects

build mutual friendships

We have all the above-mentioned goals situated in the so-called imaginary circles behind exploring the EU. By going through all the circles, the three-day program we have proposed will be realized and we will reach the goal thanks to which all the acquired knowledge and skills can be absorbed into our minds in the form of experiences.

Through the event, the partner municipalities get to know each other better and strengthen their partnerships. Each partner community is unique in the diversity of representation of folk art ensembles, sports teams, NGOs, associations and clubs. Our primary need is to implement a common event, to evoke a new impetus in the form of strengthening partnerships, mutual friendly relations, strengthening ties not only between the participants of the event but also the local self-governments themselves.

We want to consolidate already acquired information about the EU and supplement it with new horizons, knowledge. The activities are designed to be acceptable for all ages, from the youngest to the elderly. Our priority is the young generation who our future depends on. There is also a need to break down the fear of the unknown. Fear and anxiety about the current pandemic situation in our country and in the world. It is very necessary to talk about problems and look for concrete solutions also to eliminate Euroscepticism and raise awareness of the pandemic.

The activities are designed so that their content is suitable for everyone, regardless of age, gender or nationality. Equality is applied to all. The activities are divided into active and passive parts, which ensures dynamism and the possibility of absorbing everything new - children learn about EU countries, EU symbols in a fun way, young people are educated by discussions and conversations, and seniors get the feeling that they are a precious part of society. It does not matter if it is a man or a woman, equality for all is important - it is necessary to have well-informed, responsible and committed participants not only during the whole event but also to transfer this into everyday life.

On Saturday afternoon, with our activity – Into the world of traditions - We have prepared a beautiful variety of performances. Introduction to traditions and crafts that are enhanced by tasting local specialties and domestic products. They will draw us into their world with an exhibition of handicrafts or creative workshops. It will also be amplified by the performances of non-governmental organizations called - Be an active volunteer you too, JOIN US.

During the three-day event, the participants will learn everything necessary, thanks to which new horizons regarding the acquisition of knowledge will be opened for the citizens and participants of the event. Personality formation is important throughout life. We follow the idea of an active citizen = a beneficial citizen for society.

Not only for children, we have prepared a creative EU theme in the form of creative workshops to get to know EU countries (they will find out which countries they have already visited, what they have seen in them or which countries they would like to visit), EU symbols and facts about the EU. They will also find out when is Europe Day in the year, as many of us do not know it. We have prepared an activity in the form of proposals on what the EU figure should look like. To relax and create a friendly atmosphere, there is also a sports performance and sitting with good food, during which there will be space for free conversations.

Our project responds to the need to create mutual cohesion between the applicant and the partner municipalities = mutually helping and supporting each other in all directions. To create one unified whole just by realizing the event of the given dimensions. The meeting of four nations will create a unique event, which will be carried in the spirit of equality, observance of gender equality, solidarity and very important information. Since many residents of Tešedíkovo have not met the project submitted within the CERV project, the participation of all participants is very important, not only from the side of the applicant but also from the partner municipalities. They will familiarize themselves not only with the EU,

its goals, priorities, advantages, but also with a large amount of information in the framework of possible cooperation between individual municipalities. Throughout the project, we are based on the main pillars of the EU. It is designed in accordance with CERV. We are creating the conditions for four diverse nationalities to create, as it were, one big family based on the same intentions and common goals of individual municipalities. New friendships will be formed, stronger bonds will be established, and new contacts will be made between the participants, regardless of gender or age. The whole project was created on the basis of the need to meet again not only among the inhabitants of Tešedíkovo but also among the participants of the partner municipalities. As the current situation closed and separated us for a long time due to COVID-19 = a time was created in which we functioned in narrow circles of our closest relatives or family. It is necessary to restore mutual meeting and communication between individuals. Man is a social creature; he needs constant stimuli and impulses from the outside in order to constantly shape and develop. This was our main need. We are all human beings regardless of age, gender or nationality - we are all equal. We connect mutual interactions within individual activities by involving all age categories (children, adults and seniors), in which not only intergenerational barriers are broken down, but valuable knowledge and experiences are passed on to each other.

Another need is the need for information. Informed citizen means an educated citizen whose prejudices are eliminated and he becomes beneficial to society. An active citizen is interested in public affairs but also in the things happening around him. He enters the world of volunteering, which is essential for the smooth running of society. To raise awareness of equality and solidarity in the current difficult time, which is marked by the effects of COVID-19 on all of us, regardless of age, gender, nationality or religion. We must not close ourselves off, on the contrary, we must open up and help others.

1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation (n/a for Programme Contact Points)

Explain how the project builds on the results of past activities carried out in the field and describe its innovative aspects. Explain how the activities are complementary to other activities carried out by other organisations.

Illustrate the European dimension of the activities: trans-national dimension of the project; impact/interest for a number of EU countries; possibility to use the results in other countries, potential to develop mutual trust/cross-border cooperation among EU countries, etc.

Which countries will benefit from the project (directly and indirectly and why have you chosen them)? Where will the activities take place?

Clarify to what extent the project builds on synergies with other EU projects. If applicable, explain to what extent your project builds on previous project results in this field (state of play, relation to existing/recent developments, approaches, achievements, other EU programmes).

Note: The project should also complement or add benefits to the EU Member States' interventions in the area of gender equality and non-discrimination mainstreaming.

By implementing our submitted event, the partnership would take on a new dimension. The strength not only of the common cohesion of the four nations but also in the awareness of EU issues through the prepared imaginary circles for knowledge of the EU. Also, love of culture and traditions is their common pillar of partnership.

During the first day, there is space set for learning and strengthening relations between our youngest generation - not only for presenting work but also strengthening friendships between children and youth of all partner communities. They are our next generation, we must create them conditions for quality and well-presented information and opportunities in their spiritual and moral growth and progress. If the information is passed on properly, our goals will be met. It is very important to strengthen mutual understanding between nations, to create lasting links between partner organizations, seek and develop new opportunities in the field of improving the management of their local governments. Enhance and promote mutual understanding throughout the event. Of course, our own preparation and coordination of everything needed to create a beautiful, smooth three-day program for everyone, regardless of age, nationality or religion, is ensured. All EU ethical values and principles will be respected. Human dignity, freedom and solidarity are emphasized, which are often forgotten in our fast-paced lives. Individual residents of the main implementer, Tešedíkovo municipality can be involved in the form of activities in their associations and non-governmental organizations. Also, the participants of the partner municipalities (Nagyrede, Ratiskovice, TAB, Zemne, Baile Tusnad) may have good ideas on how to constantly improve and progress in shaping their personality.

We are also devoted to fun competitions during which a relaxed atmosphere is created and the

friendships gained are strengthened. In the evening, there is a sitting with music and good wine where there will be space for free conversations.

During the second day, an activity is proposed in the form of the first workshop on entering the euro world, where participants brush up on the information already acquired. Representatives of the partner municipalities together with the main applicant will also learn about the possibilities of cooperation in the euro world through topics. Through its history, understanding of diversity, its goals and the principles of its functioning, they will form a comprehensive picture of the EU. They will be transferred to the world of the EU Charter of Fundamental Rights on the waves of knowledge.

During the second day, children and young people will get acquainted with EU countries in a playful way; the young generation and adults will expand their horizons in the EU WORLD through discussions and conversations. They will learn many interesting facts about the EU that they had no idea about. We also look at the position of women in the EU.

Last but not least, we will point out in a workshop entitled Freedom of Speech, to the importance of informing individuals about the benefits of the EU, not only for individuals but also for society. On the way to knowing the EU, to knowing the values of the EU, we create actively aware citizens.

We have prepared a workshop focused on current events in the world regarding the pandemic situation, regardless of age or nationality. It is important to talk about this situation that has occurred and changed our lives. The last workshop deals with the topic - What will be the future of the EU like? It depends ONLY ON US. Is it necessary to stop and ask the question, what do we actually expect from it? Which direction should we take?

The love of culture and the need to preserve it for future generations will be demonstrated in Saturday afternoon's program in the form of drawing the audience into the traditional world thanks to the demonstration of traditions and crafts not only on behalf of the main applicant but also the individual partner municipalities. It is important to point out the spread of customs and traditions, to preserve them for our future generations, to protect and value cultural wealth, to evoke in the participants a feeling of pride in their homeland, in the place where they live - a feeling of a proud conscious citizen.

Through sports activities (we have them included every day) there will be a friendly relaxed atmosphere. It is very important to live in a single cohesive whole, as if one big family. In the early evening of the second day, by presenting non-governmental organizations from the individual partner municipalities, we motivate participants to become volunteers. To be beneficial for society. During the program, NGOs will be introduced, creating a beautiful and varied program full of diverse activities. Besides enjoying good food, there will be room for free conversations between individuals.

The three-day event will take place in the village of Tešedíkovo, which is the main applicant. They will have groups set up to help from the very beginning of the preparations until the end of the event. This includes the representation of the mayor, individual employees of the municipal office, members of civic associations and non-governmental organizations, as well as the assistance of local entrepreneurs or individual residents of the municipality. And, of course, the need to disseminate information and knowledge from the event to the general public through the use of social networks and information media. All age categories will be involved in sports, cultural and European topics, regardless of age, nationality or gender. We are building the same empowerment of men and women - gender equality through project activities. The true representation of the four nations will create an insight into the world of four different cultures full of customs. Over the course of three days, the individual nations will present themselves - equality for all and citizen engagement is our top priority, which is the basis for a strong future for PARTNERSHIPS.

2. QUALITY

2.1 Concept and methodology

Concept and methodology

Outline the approach and methodology behind the project. Explain why they are the most suitable for achieving the project's objectives. Include ethical and safety considerations to ensure that target groups are not subjected to harm in any way.

Note: Methodology is not a list of activities but are instruments, approaches that will be used, applied and created.

The whole structure of the project is closely linked to general and specific objectives. These are achieved through the implementation of activities. The project connects the individual partner municipalities very closely in order to develop the project themes from the perspective of 4 nations. Therefore, citizens and organizations from all partner municipalities are actively involved in its implementation. The members of the organizational team, who define the time schedule for the implementation of the project itself, have a decisive say in the preparation and implementation of the program. The European dimension of the project is evident from the presentation of individual topics that are important for the functioning of civil society in the EU. As the aim is to connect all municipalities more closely, the exclusion of any partner would jeopardize the future results of the project. Therefore, each partner will be involved in all activities. The program will be fulfilled exclusively by participants from partner municipalities, i.e. hosts and guests who will form the performers and the audience backdrop at the same time.

Close contact between the partner municipalities will ensure a smooth and well-prepared plan with the preparations and the actual implementation of the three-day event in the municipality.

The whole implementation consists of the detailed involvement of all participating teams. There is close communication in direct personal meetings, through telephone and e-mail communication, the main applicant with the partner municipalities before the actual implementation and arrival in Slovakia. To negotiate and plan the process of assistance and preparation of places for the start of the event. The main applicant and partner municipalities will be in a close, almost day-to-day contact 3-4 months before the event itself. They will also find all the information about the upcoming event on the website of their municipality or the information will be provided via telephone communication. As there are many high-level communication channels today, this will help to exchange the necessary information. The youth is very resourceful and has many options in the use of various applications that we believe will facilitate the whole preparation.

Also, all places and the program itself with the implementation times will be listed in the local newspaper. Rooms and premises for accommodation and catering for the foreign partner guests will be planned and prepared in advance. Also providing sound equipment and seating areas. Timely invitation of lecturers, experts, health professionals or volunteers will be ensured, thus securing the smooth running of preparations. All this must be communicated a month before the actual implementation, whether everything is ready for the upcoming event.

After the realization of the event itself, the wider region of the applicant will be informed through social networks and the media. Communication between the participants who took part in the event will continue to be maintained. Intensive preparation consists of 3-4 months before the event itself and, of course, intensive follow-up 3-4 months after the event. Four nationalities with different cultures will meet at the event. The result is a beautifully varied combination of diversity that creates unity. And that is also the aim: creating a single, comprehensive EU. Of course, everything is planned in accordance with the actual measures. We take into account the impact of the COVID 19 pandemic not only on local communities but also on the course of the everyday life of the inhabitants in the main organizer municipality and in the partner municipalities, too.

When creating the program and the entire event, we started from individual stages that follow each other. In the preparatory stage (initial), we have precisely defined tasks and requirements during the planning itself, so that everything is connected to each other and is planned without complications during the implementation of the project. The implementation stage follows, which consists in the actual implementation of the three-day event divided into individual topics. Then the last stage follows, which is focused on the sustainability of the project, monitoring the impact of the realized event on the general public. Everything is of course implemented in accordance with the CERV program. The project oversees the creation of gender equality - equal opportunities for men and women to participate not only in the workplace but also in the home environment. Men and women are involved simultaneously in the actual preparation, implementation of the event, in the compilation of the concept, the choice of methodology, the formation of the project team, the solution and the provision of strategies for subsequent monitoring or evaluation. As male and female perspectives complement each other within joint cooperation. Through the passive and active participation of individuals in all activities of the three-day program compiled by us, all the set goals will be fulfilled, on the basis of which we will work towards positive project results.

2.2 Consortium set-up

Consortium cooperation and division of roles (if applicable) (n/a for Town Twinning and Programme Contact Points)

Describe the participants (Beneficiaries, Affiliated Entities and Associated Partners, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

Note: When building your consortium you should think of organisations that can help you reach objectives and solve problems.

n/a for Town Twinning

2.3 Project teams, staff and experts**Project teams and staff**

Describe the project teams and how they will work together to implement the project.

List the staff included in the project budget (budget category A) by function/profile (e.g. project manager, senior expert/advisor/researcher, junior expert/advisor/researcher, trainers/teachers, technical personnel, administrative personnel etc. and describe briefly their tasks. Provide CVs of all key actors (if required).

Note: Please ensure a gender-balanced representation in the composition of project teams and staff performing the action.

Name and function	Organisation	Role/tasks/professional profile and expertise
Ildiko Agocs Korosi Mayoress of municipality	Tešedíkovo municipality	The mayor together with the employees of the municipal office plan the whole strategy of managing the three-day event. Individuals from local associations as well as residents of the municipality themselves help in the form of volunteering. Local representatives of NGOs or local entrepreneurs are also involved in the preparations. Several teams are created, which communicate closely with each other and control the individual sections of the preparation management in detail. Ildiko Agocs Korosi Gertruda Kovacsova Katarina GYOROGOVA Ildiko Szabova Ing. Andras BARANYAY ROBERT CZIBULA
mayor	NAGYREDE	More teams are created that work closely together. They discuss the preparations and the realization of the event in detail. They will be actively and passively involved in individual activities. They will inform the population about the gained experience through information networks.
mayor	Baile Tusnad	The mayor, representatives of local associations and residents of the Romanian community are involved in the preparations in the form of volunteering. And they discuss the preparations and the realization of the event in detail. They will be actively and passively involved in individual activities. They will inform the population about the gained experience through information networks.
mayor	TAB	The partner municipality participates not only in the preparation of the actual implementation of the event but also in the possibilities of disseminating information about the upcoming event and, of course, after the event - to transfer all the necessary information to its

		surroundings - the region.
mayor	Zemne	The role of the partner municipality is to inform the general public about the upcoming event in which they will participate - through the gained experience they will transfer information to their families, workplaces or to their loved ones.

Outside resources (subcontracting, seconded staff, etc)

If you do not have all skills/resources in-house, describe how you intend to get them (contributions of members, partner organisations, subcontracting, etc).

If there is subcontracting, please also complete the table in section 4. Moreover, ensure that subcontractors are aware of gender mainstreaming and non-discrimination mainstreaming.

The municipality of Tešedíkovo takes care of everything itself, of course in accordance with the law.

2.4 Consortium management and decision-making**Consortium management and decision-making (if applicable) (n/a for Town Twinning and Programme Contact Points)**

Explain the management structures and decision-making mechanisms within the consortium. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

Note: The concept (including organisational structure and decision-making mechanisms) must be adapted to the complexity and scale of the project.

n/a for Town Twinning

2.5 Project management, quality assurance and monitoring and evaluation strategy**Project management, quality assurance and monitoring and evaluation strategy**

Describe the measures planned to ensure that the project implementation is of high quality and completed in time.

Describe the methods to ensure good quality, monitoring, planning and control.

Describe the evaluation methods and indicators (quantitative and qualitative) to monitor and verify the outreach and coverage of the activities and results (including unit of measurement, baseline and target values). The indicators proposed to measure progress should be relevant, realistic and measurable.

Note: The monitoring and evaluation strategy should also incorporate gender and non-discrimination considerations in order to measure changes and assess impact on gender equality issues. The indicators should be gender responsive so that they can measure gender equality changes over time. For instance, a gender responsive indicator can measure the increase in women's rate of employment or changes in social attitudes towards gender roles in work-life balance. The evaluation should be participatory and inclusive to all stakeholders, ensuring that women's and men's voices are prevalent throughout the entire evaluation process.

In addition to a number of their own events, the municipalities of the partners also organized international events of a similar size.

As the project is unique in its theme, objectives and scope, the main applicant has identified an organizational team:

Mayoress

members of the municipal office

the inhabitants of the village in the form of volunteering

Local NGO representatives are also involved in the preparations.

The applicant's role will be to coordinate activities and coordinate arrivals / departures for the event, involvement in individual workshops, either of participants or direct lecturers. ALSO coordinate the technical support of the entire event (accommodation, food, transfers, program, information). All involved municipalities have more experience with the implementation of public, sports or educational events. Experienced teams will assist the applicant before, during and after the event.

Lecturers and trained workers are invited to professional topics - who deal with the topics on a daily basis and are in daily contact with them. This will ensure true accurate and effective information provided according to the age of the listener (participant). You need to adjust the level of information provision to ensure the highest effect of knowledge absorption. For children, it is a matter of providing information in a playful way. For young people, in turn, it is an innovative new method. In the case of adult citizens, these are good practices of transferring information on the basis of knowledge already acquired.

The village of Tešedíkovo has already prepared a methodology. Any discrepancies and complications will be eliminated smoothly during the planning in order to achieve the creation of a beautiful and varied three-day program implemented in the municipality.

Everyone has well-defined roles and competencies that they must adhere to. Thus, a sequence of points is created that must follow each other, thus ensuring the fluidity and clarity of the procedures for implementation. We have individuals in each team, who were chosen regardless of age, nationality, religion or gender. We follow the rules of equality for all. Everyone can contribute something original. There is a need for close cooperation and communication in solving individual points. Gender equality is ensured. It is planned gradually, and we go point by point, and only then, when one section ends, we move on to the next. Thanks to this, we are prepared precisely. Communication takes place through all available channels that are currently provided through applications, social networks, mobile networks or personal meetings. Properly planned and processed promotional materials will ensure the dissemination of the necessary information to a wide area even after the event itself. They will be spread among individuals to their families, relatives or colleagues. We are very much looking forward to the event of this size, we are ready for it.

The municipality of Zemne, as it is the Slovak partner municipality of the main applicant, will cover all the necessary costs itself. We do not include their number of participants in the number of foreign participants - although we introduce them to the project, the financial side is solved by the municipality of Zemne itself.

Preparations take place intensively, 3-4 months before the realization of the event and continue 3-4 months after the realization of the event (thanks to which we spread awareness and the effects of the event itself to a wide area).

At the end of the event, an activity is prepared in the form of "strengthening cooperation with each other", where there is room to summarize everything that happened during the time spent together - whether the required goals and priorities were met - this is an incalculable effect - enjoyment - which can not be replaced by anything, the feeling of acquired experience.

Quantitative indicators include the following:

1 event equals three days,

the exact number of men (813) and women (987) at the event,

Number of direct participants is 1800,

Number of "invited" participants is 177,

Total number of indirect participants is 400 - addressing "indirect participants" in the form of promotional materials (leaflets, posters and invitations to the event).

Promotional materials such as posters, flyers and invitations, dissemination of the project is ensured by the creation of a DVD carrier, the creation of commemorative materials (the creation of memories and experiences in each and every participant) and the provision of all necessary information on the web portals of all participating municipalities of 4 nationalities.

Among the qualitative indicators we include: knowledge of the EU, its advantages, principles and goals, education and information, solidarity and observance of gender equality, presentation of partner municipalities, the impact of COVID-19 on the economic, social and environmental levels.

2.6 Cost effectiveness and financial management

Cost effectiveness and financial management (n/a for prefixed Lump Sum Grants)

Describe the measures adopted to ensure that the proposed results and objectives will be achieved in the most cost-effective way.

Indicate the arrangements adopted for the financial management of the project and, in particular, how the financial resources will be allocated and managed within the consortium.

⚠ Do NOT compare and justify the costs of each work package, but summarize briefly why your budget is cost effective.

(n/a for Town Twinning)

3. IMPACT

3.1 Impact and ambition

Impact and ambition

Define the short, medium and long-term effects of the project.

Who are the target groups? How will the target groups benefit concretely from the project and what would change for them? In what way will the gap identified be reduced? How will the activities contribute to improve the situation (difference between starting point/state of play and the situation after the end of the project?) How will the activities contribute to the promotion and advancement of gender equality and non-discrimination mainstreaming?

Does the project aim to trigger change/innovation? If so, describe them and the degree of ambition (progress beyond the status quo).

Note: Results/outcomes are immediate changes that materialise for the target groups after the end of the project (e.g. improved knowledge, increased awareness). Results/outcomes are different to deliverables. Deliverables are activities undertaken and outputs produced with the resources allocated to the project, e.g. training courses, conferences, manuals, video etc.

When defining expected results/outcomes and deliverables please consider if and how they will reduce, maintain, or increase inequalities between women and men, boys and girls, in all their diversity. What gender, age and disability differentiated results can be expected? How expected results will affect women and men, boys and girls from a range of diverse social groups, differently?

Every day is varied, in the spirit of European themes, which is our main goal. We have created rounds that follow up with their themes and create a comprehensive idea of the EU.

Round 1 What you should know about the EU - under the supervision of lecturers and experts (accessible materials about the EU throughout the day), Euroscepticism and discrimination have no place in our country

Round 2 seeking knowledge - "Life before and during the pandemic" - the current pandemic from the perspective of health professionals and volunteers

Round 3 seeking knowledge - Creative workshops in the form of children's views of EU countries, symbols of the EU, Europe Day - few people know it's May 9., FACTS ABOUT THE EU, the position of women in the EU

Round 4 seeking knowledge CHARTER OF FUNDAMENTAL RIGHTS AND FREEDOMS - OBJECTIVES AND PRINCIPLES OF ITS OPERATION

Round 5 seeking knowledge - Marginalized communities - discussion about coexistence of citizens of different nationalities, introduction of the benefits of coexistence with them

Round 6 seeking knowledge - Be an active volunteer YOU too - join us "(performances of NGOs from the partner municipalities)

Round 7 seeking knowledge - workshop Freedom of expression - we will strengthen democratic participation and citizen engagement to a higher level

Round 8 seeking knowledge - EU values The Union is founded on the values of respect for human dignity, liberty, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities.

Round 9 seeking knowledge - workshop What will be the future of the EU like? IT IS JUST ON US

Let us strengthen cooperation between ourselves, between municipalities and let's exchange solutions

Round 10 seeking knowledge - What are our expectations towards the EU - Youth is our future

Round 11 seeking knowledge - involving seniors in everyday life - they are needed for society, joint activities with children and youth

Round 12 seeking knowledge culture and tradition unite us : the need to spread from generation to generation

We do not forget the importance of solidarity in times of crisis, volunteering or the inclusion of seniors in everyday life. One topic also draws attention to the marginalized communities that live here with us.

The project is designed to focus on all ages from children to seniors. The program is designed to suit every resident, whether from the village of Tešedíkovo, a Hungarian, Czech, Romanian or Slovak village.

The cultural program presents the individual municipalities, they show what they are proud of and do not forget the important message of spreading culture and traditions from generation to generation. During the activities, there will be mutual familiarisation between each other, either within the inhabitants of the main organizer, between the inhabitants within the partner community or the partners with each other. It will enable better communication and the removal of barriers not only between generations but also between nations, thus strengthening European cohesion. Citizens will be involved in activities in an alternating way, both actively and passively. To be able to absorb the feelings of each performance. To have the strength and desire to engage in activities that require an active approach. By creating a friendly environment, a natural desire to take an active part is achieved in the population. Therefore, it is important to include all age groups in the program.

The result will be the assumption that four nationalities formed something together. For the youngest, their self-realization will be strengthened. It is also about presenting individual partner municipalities in areas they are proud of. Through the broadening of individual horizons in various areas, whether educational, cultural, social, entertainment and educational. The partner municipalities have a wide representation of the activities of their associations, whether in terms of cultural, sports or educational focus.

They are constantly involved in the sustainable development of their region. The joint meeting of the representatives of the individual partner municipalities will lead to the mutual exchange and transfer of experience within the framework of sustainable development. This will greatly strengthen the individual personalities of the participants, who are not even aware of how they enrich themselves within the given activities of the project we submit. It is therefore important to strengthen relations within the partner municipalities, to strengthen the old and to establish new ones in the development of active European citizenship. It is through the development of mutual cooperation that the partner municipalities plan possible future cooperation, thanks to which they will visit each other more often and expand their cooperation to a higher extent.

It is the development of active European citizenship, European values, the preservation of cultural heritage, the inclusion of the elderly, the future of the EU, assistance in the current pandemic and through volunteering that are our main themes. The trainers/lecturers will provide an insight into the history and diversity of the EU, explain the objectives and principles of its operation, thus achieving a comprehensive picture of the EU.

As part of raising awareness about the EU, we have invited important individuals in the form of health

professionals, doctors and volunteers - there will be room for discussion and conversation. The whole

We divided the benefits of the project into the following three levels-

Short-term effects:

- building new friendships,
- tasting of local specialties and domestic products,
- traditions and crafts - handicrafts and creative workshops,
- space for free conversations between participants,
- it is important to be informed and remove fear of the unknown - the impact of the pandemic not only on local communities,
- expansion of horizons and insights into the EU world,
- removing prejudices from the unknown, removing intergenerational barriers,
- equal access for everyone, regardless of age or nationality,
- the possibility of participating in all activities,
- pointing out the importance of volunteering,
- joint activities of children and youth with seniors - they also have something to show society.

Medium-term effects:

- building a more aware young generation, which is our future,
- strengthening already acquired relationships and friendships,
- strengthening cooperation in various areas of individual municipalities,
- pointing out the importance of spreading traditions, customs and cultures from generation to generation,
- consolidation of partner relations,
- pointing out the pride of the wide representation of non-governmental organizations.

Long-term effect

- planning further meetings of similar dimensions,
- create in citizens a feeling of proud aware EUROPEAN,
- European values,
- marginalized communities (understanding their feelings and needs to help them),
- gender equality - the position of men and women is equally valuable in society,
- involvement of citizens,
- equality for all,
- freedom of speech,
- reflection on the future of the EU.

The interconnection of all generations is included in our three-day program in a targeted manner. Personal contact is very necessary and important for all of us. The feeling of appreciation for the older generation is incalculable. Thankfulness and respect is very necessary for the older generation. The older generation has a lot of professional knowledge, on the other hand, the younger generation can pass on new trends that are currently needed for the digitization of common, primary activities. Mutual interactions take place. At the smallest ones, the observational function takes place (absorption of information by all sensory organs). A friendly atmosphere is created with space for free conversations and strengthening of friendships. The intergenerational barrier is being removed. The effects of the event will affect a wide mass of people in the areas of expansion of educational areas, information networks, understanding of cultural diversities, insights into the world of the unknown, which we consider to be an extremely positive effect. We will enrich the lives of not only direct participants who took part in the event, but also of indirect ones thanks to information channels, DVD carriers, oral presentation of information about the experiences or through souvenirs.

Our target group includes all age categories, especially with a focus on the young generation. All age groups need to involve them at the appropriate level of ability to understand and engage them, thus strengthening each of them. Our ambition is the opportunity to experience this beautiful three-day event of large dimensions, full of beautiful diverse activities in our home environment in the village of Tešedíkovo.

We want to show not only the inhabitants of the home municipality or partner municipalities that we can prepare a beautiful cultural experience, but also the whole region. That we can do it and have the desire and strength in our hearts to create something new, beautiful, and thus enrich the daily activities of our daily life in our village.

3.2 Communication, dissemination and visibility

Communication, dissemination and visibility of funding

Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

Communication and dissemination activities should also contribute to the promotion of gender equality and non-discrimination. Communication materials should use gender inclusive language and positive visual representations. E.g.: When developing videos or leaflets ensure that women and men, in all their diversity, are equally represented in a non-stereotypical fashion and portrayed in active empowered roles. In addition, consider using communication channels that they are accessible to general audience, in particular to persons with disabilities, or people from marginalised groups.

Promotion is ensured in terms of presentation before the actual implementation of the event through posters. Subsequently, by capturing the activities via a DVD recording processed after the event. For this reason, printed invitations, posters, municipal loudspeaker announcements, presentation DVDs and information on municipal web portals were chosen as ways of promotion. A project needs quality marketing to be successful.

We have prepared promotional materials (in the form of posters, flyers and invitations) for the residents of the main applicant and partner municipalities to spread awareness, thanks to which they will learn everything they need about the upcoming event. The visibility of the project is also supported through the use of memorabilia, i.e. produced T-shirts, badges, caps or magnets, thanks to which they will learn about the EU program that co-finance the given event. We also include DVDs within the memorabilia. Through these used materials, the EU will become known by the general public. An informed citizen is beneficial to society and their involvement in public affairs is highly desirable, regardless of gender, age or nationality. It is important to build the future together for the next generations, leaving something we are extremely proud of and passing it on from generation to generation.

Invitations will be distributed to all households, will also be placed in visible places not only at the applicant's municipality but also in individual partner villages 5 weeks before the actual implementation of the three-day event proposed by us. All the necessary information about the program and realizations are listed on websites and social networks. After the end of the event, the applicant and the partner municipalities will publish on their portals information about the realized event, photo documentation, knowledge from the entire course of the event. – within 7 weeks after the end of the event. DVD carrier will be elaborated within 7-8 weeks after the realization of the event. Men and women are equally involved in spreading and ensuring visibility. The very sustainability of the project, not only from the side of the project teams (solutions from the financial side), is also in charge of both men and women from the assigned teams, who participate in the smoothness and safety of the entire project. Of course, we do not forget the rights and safety of children (our youngest generation, which makes up our future generation).

In connection with the implementation of the event, information will be provided via loudspeakers in the village. Their role is to inform local residents about the implementation of the project and participants about the daily program. This is a method of promotion, which is a common way of communication between Slovak municipal leadership and the residents in Slovak villages.

The last way of promotion is to publish information about the joint meeting of partner municipalities on their websites. Of course, we do not forget about marginalized groups who will also be informed about the event through an acceptable communication channel.

After the completion of the project, its ideas and results will be further disseminated through participants. Within the strengthening of the partnership, its strength and importance will be reinforced. Other action plans will correspond to this. The partnership will address specific tasks related to the performance of local governments, exchange of experience and joint action within the representation of many civic associations in individual partner municipalities. At the same time, the municipalities will try to organize an event of a similar scale in the coming years.

In addition to the listed promotional materials such as posters, flyers, invitations, DVDs, brochures, an article in the local newspaper, we will also use social networks, placing a video on a YouTube channel or on a the municipal website. We will also use the possibility of memorabilia, such as T-shirts, badges, caps, magnets to strengthen the experiences gained from the implementation and participation in a beautiful colorful event in our village. We will use all possible available means of communication to

disseminate promotional materials.

3.3 Sustainability and continuation

Sustainability, long-term impact and continuation

Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?

What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?

Are there any possible synergies/complementarities with other (EU funded) activities that can build on the project results?

Local self-governments and individual participants will stay, as before, in telephone and e-mail contact, thus ensuring the maintenance of friendships and cooperation.

At the same time, the municipalities will try to organize an event of a similar scale in the coming years.

The sustainability of the project is mentioned in the text above thanks to a diverse range of promotional materials, location of outputs from the event, the use of social networks or memorabilia will create a broader scale of visibility and sustainability of the project we submit.

We will have completed the event, fulfilled all expectations and set the goals of the project we are submitting - an important phase of the entire four months of the planned event. The next important stage is ahead of us, and that is sustainability and continuation. We dedicate enough attention to it, not only from the applicant but also from the partner municipalities. They will learn about the Europe of Citizens program by raising awareness of the possibility of funding an event of this magnitude.

4. WORK PLAN, WORK PACKAGES, TIMING AND SUBCONTRACTING

4.1 Work plan

Work plan

Provide a brief description of the overall structure of the work plan (list of work packages or graphical presentation (Pert chart or similar)).

The whole structure of the project is closely linked to general and specific objectives. These are achieved through the implementation of activities. The project connects the individual partner municipalities very closely in order to develop the project themes from the perspective of 4 nations. Therefore, citizens and organizations from all partner municipalities are actively involved in its implementation. As the aim is to connect all municipalities more closely, the exclusion of any partner would jeopardize the future results of the project. Therefore, each partner will be involved in all activities. The program will be fulfilled exclusively by participants from partner municipalities, i.e. hosts and guests who will form the performers and the audience backdrop at the same time.

The event will take place in the municipality of the main applicant Tešedíkovo. We are extremely proud of the program full of beautiful activities, which we have summarized in the following three days:

Equality, solidarity and information in the main role

Friday afternoon

Ceremonial opening of the event

"Our children and young people in the main role" - performances by local children

joint meeting of partner representatives "Let's build a new story for Europe together"

what do you already know about the EU? - an activity for everyone, regardless of age, gender or nationality

Sports, interactive games for everyone

Evening musical entertainment in the form of performances by groups from the partner communities

The first day is dedicated to creating a friendly atmosphere full of joy and expectations from three beautiful days full of diverse activities - bringing together children and youth from each partner community, meeting of the main representatives of the partner communities in the spirit of equality for all and the need to engage in individual activities is our main goal. Again, create something special and unique together, in the diversity of the four nations. For the evening we have prepared a sitting with music during which there will be space for free conversations between the participants of the event.

Saturday morning

What you should know about the EU - equality, solidarity and information in the main role, under the supervision of lecturers and experts (materials about the EU accessible

throughout the day)

Creative workshops on EU topics, FACTS ABOUT THE EU, the position of women in the EU, let us not forget the solidarity and information that form the basis of everything

On the waves towards the knowledge of the EU Charter of Fundamental Rights, Objectives and principles of its functioning

"life before and life with the pandemic? - how it has affected our current lives - the current pandemic from the point of view of health professionals and volunteers

On Saturday morning, the first wave of knowledge of the EU for all, regardless of age, gender, religion or nationality, is prepared. It is prepared in the form of blocks by pointing out the importance of equality, solidarity and information, which form the pillars of the basis for creative workshops where not only children but young people learn a lot about the EU in a playful way. Let's end with the topic of the current pandemic situation, how it has affected our daily lives.

Saturday afternoon

Marginalized communities, discussion on the coexistence of citizens of different nationalities, stating the benefits of coexistence with them

Not only love for culture and traditions unites us

Tasting of local traditional delicacies

Be an active volunteer - join us (performances of non-governmental organizations from partner municipalities)

Sitting with music

Saturday afternoon is dedicated to the marginalized communities pointing out the importance of their integration into society, and also to the love of culture and traditions that unite. Folk songs and dances will be complemented by a demonstration of crafts and the opportunity to taste local traditional delicacies. With beautiful music and tasting of goodies, a relaxed atmosphere will be created which provides space for consolidation and the creation of stronger friendships and bonds between the participants, regardless of age and nationality or religion. The theme of volunteering, which is in each of us, is prepared for the evening. Let's end the demanding but beautiful second day with music and good wine again.

Sunday morning

Freedom of speech workshop - We will strengthen democratic participation and citizen engagement to a higher level

- Show us what is hidden in you - let's not forget the seniors, who still have something to show our society (space for conversations: life then and now), children draw for seniors

Suggest what the EU figure would look like - creative activity for all

„ Let's sweeten our lives together - baking of goodies together (children and youth together with the older generation create goodies)

Sports match between the partner municipalities

Sunday morning is devoted to challenging issues dedicated to strengthening citizen engagement to a higher level, the need to reflect on EU values, sports activities will release a bit of atmosphere in the form of natural competition, who is faster, better... Beautiful theme in the form of drawing participants into the world of creativity where there are no limits, everything is allowed, there is an opportunity to show the surroundings and themselves what is hidden in them. An activity aimed at pointing out the need for seniors to participate in social life - they have something to show (they have something to tell us - space for conversations about life in the past and today), children draw seniors, raising beautiful inner fulfillment for the oldest generation. The activity in the form of designing what the figure representing the EU would look like is very imaginative and unique. There is a huge space for the possibility of expressing how everyone feels, sees it.

Sunday afternoon

Workshop: What will be the future of the EU? Which way do we go and how do we contribute, we will start with each other on our own - it is in our hands

Let us strengthen cooperation between ourselves, between municipalities and let's exchange solutions

What are our expectations of the EU - the main role belongs to Youth, which is our future

End of the event

Sunday afternoon is focused on the future of the EU - the youth has it in their hands and it is up to them how to deal with it, by reflecting on our expectations a new perspective will open up on promoting European belonging to each other and only equality between all will create a beautiful new story for our partnership - for our EU. Through the last activity we want to consolidate the beautiful experience of the three-day event in the form of thinking about broadening the horizons within the possible cooperation, thanks to the project that we would like to implement within the Europe for Citizens program.

4.3 Timetable

Timetable (projects up to 2 years)

Fill in cells in beige to show the duration of activities. Repeat lines/columns as necessary.

Note: Use the project month numbers instead of calendar months. Month 1 marks always the start of the project. In the timeline you should indicate the timing of each activity per WP.

ACTIVITY	MONTHS																							
	M 1	M 2	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24

[illegible][illegible]

4.4 Subcontracting

Subcontracting

Give details on subcontracted project tasks (if any) and explain the reasons why (as opposed to direct implementation by the Beneficiaries/Affiliated Entities).

Subcontracting — Subcontracting means the implementation of ‘action tasks’, i.e. specific tasks which are part of the EU grant and are described in Annex 1 of the Grant Agreement.

Note: *Subcontracting concerns the outsourcing of a part of the project to a party outside the consortium. It is not simply about purchasing goods or services. We normally expect that the participants have sufficient operational capacity to implement the project activities themselves. Subcontracting should therefore be exceptional.*

Include only subcontracts that comply with the rules (i.e. best value for money and no conflict of interest; no subcontracting of coordinator tasks). Make sure that subcontractors are aware of the principles of gender mainstreaming and non-discrimination mainstreaming.

Work Package No	Subcontract No	Subcontract	Description	Estimated Costs	Justification	Best-Value-for-Money
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	(continuous numbering linked to WP)	Name (subcontracted action tasks)	(including task number and BEN to which it is linked)	(EUR)	(why is subcontracting necessary?)	(how do you intend to ensure it?)
<i>(n/a for Town Twinning)(n/a for Town Twinning)</i>	S1.1	<i>(n/a for Town Twinning)</i>	<i>(n/a for Town Twinning)</i>	<i>(n/a for Town Twinning)</i>	<i>(n/a for Town Twinning)</i>	<i>(n/a for Town Twinning)</i>
	S1.2					
Other issues: <i>If subcontracting for the project goes beyond 30% of the total eligible costs, give specific reasons.</i>			Insert text			

5. OTHER

5.1 Ethics and EU values

Ethics and EU values

Describe ethics issues that may arise during the project implementation and the measures you intend to take to solve/avoid them.

Describe how you will ensure gender and non-discrimination mainstreaming in the project cycle. This means integrating gender equality and non-discrimination considerations in the design, implementation, monitoring and evaluation of project activities. Projects activities should be pro-active and contribute to the equal empowerment of women and men, girls and boys, in all their diversity, and ensure that they achieve their full potential, enjoy the same rights and opportunities. Gender and non-discrimination mainstreaming are a key mechanism for achieving gender equality and combating multiple and intersecting discrimination. In the delivery of project activities gender mainstreaming shall be ensured by systematically monitoring access, participation, and benefits among different genders, and by incorporating remedial action that redresses any gender inequalities and discriminatory effects in implementation of planned activities. The activities shall also seek to reduce levels of discrimination suffered by particular groups (as well as those at risk of multiple discrimination) and to improve equality outcomes for individuals.

If your project has a direct or indirect impact on children and their rights, indicate it clearly here. Make sure that your project is based on a child rights approach, i.e. that all the rights of the EU Charter of Fundamental Rights and the United Nations Convention on the Rights of the Child (UNCRC) and the Optional protocols, are promoted, respected, protected and fulfilled. The project should address children as rights holders and should ensure their participation in the design and implementation of the project. If you will have direct contacts with children you will have to provide a child protection policies in line with the [Keeping Children Safe Child Safeguarding Standards](#).

Explain how you intend to address privacy/data protection issues related to data collection, analysis and dissemination.

Outline measures to be taken and the policies in place to guarantee full compliance with the EU values mentioned in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.

During the implementation of the project **Equality, solidarity and information in the main** role there should not be any ethical problem, as it has not occurred so far during the implementation of social and cultural activities that we prepare / implement during each year in our community.

Equality between men and women (boys and girls), preservation of gender equality, equal opportunities to participate in the individual activities of the proposed project for men and women, boys and girls, pointing out solidarity and the importance of informing the general public are our so-called HEART of the whole project.

Everyone, regardless of age, gender, religion or nationality, will be involved in the project. Men and women will have the same opportunity of using their potential in individual activities. They have the same right to equal pay for their work, since the right to a full life and freedom of expression applies to all. Of course, all the rights of the EU Charter of Fundamental Rights and the UN Convention on the Rights of the Child (UNCRC) will be upheld, respected and protected. So that all participants of the event can use all their possibilities and skills in fulfilling individual activities. The individual activities are age-appropriate to ensure the highest possible ability / effect of information and knowledge. The information should be as clear and accurate as possible. We must adhere to these principles (mentioned above) throughout the preparation and implementation process. The event is based on the values of respect for human dignity, freedom, democracy, equality and respect for human rights, including the rights of persons belonging to minorities.

Of course, throughout the project, the principles of protecting children and ensuring their safety are overseen. Individual planning in the village of Tešedíkovo is divided into stages, which are gradually fulfilled and checked whether they have been implemented correctly. These are the stages of event planning, the actual implementation of the three-day event, and the last stage is the phase of spreading impacts after the event. Each of the partner municipalities has a well-defined team of people who have well-defined responsibilities, thus eliminating the possibility of problems and ambiguities. The basic of a successful whole process is communication and continuous control.

In order to ensure privacy and data protection related to the collection, analysis and dissemination of data, we will comply with the currently applicable legislation on personal data protection and information on the processing of personal data pursuant to Regulation (EU) of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data.

5.2 Security

Security
Not applicable.

6. DECLARATIONS

Double funding	
Information concerning other EU grants for this project  Please note that there is a strict prohibition of double funding from the EU budget (except under EU Synergies actions).	YES/NO
We confirm that to our best knowledge neither the project as a whole nor any parts of it have benefitted from any other EU grant (including EU funding managed by authorities in EU Member States or other funding bodies, e.g. Erasmus, EU Regional Funds, EU Agricultural Funds, European Investment Bank, etc). If NO, explain and provide details.	YES
We confirm that to our best knowledge neither the project as a whole nor any parts of it are (nor will be) submitted for any other EU grant (including EU funding managed by authorities in EU Member States or other funding bodies, e.g. Erasmus, EU Regional Funds, EU Agricultural Funds, European Investment Bank, etc). If NO, explain and provide details.	YES

Financial support to third parties (if applicable)
<i>If in your project the maximum amount per third party will be more than the threshold amount set in the Call document, justify and explain why the higher amount is necessary in order to fulfil your project's objectives.</i>
Not applicable.

ANNEXES

LIST OF ANNEXES

Standard

Detailed budget table/Calculator (annex 1 to Part B) — *mandatory for Lump Sum Grants (see [Portal Reference Documents](#))*

CVs (annex 2 to Part B) — *mandatory, if required in the Call document*

Annual activity reports (annex 3 to Part B) — *mandatory, if required in the Call document*

List of previous projects (annex 4 to Part B) — *mandatory, if required in the Call document*

Special

Other annexes (annex 5 to Part B) — *mandatory, if required in the Call document*

LIST OF PREVIOUS PROJECTS

List of previous projects <i>Please provide a list of your previous projects for the last 4 years.</i>					
Participant	Project Reference No and Title, Funding programme	Period (start and end date)	Role (COO, BEN, AE, OTHER)	Amount (EUR)	Website (if any)
Municipality of Tešedíkovo /100/	Music and singing unites us Support of the culture of national minorities	11/2019	BEN	1500 EUR	https://www.tesedikovo.sk
Municipality of Tešedíkovo /150/	Procurement of rental apartments	2019	BEN	202 940 EUR	https://www.tesedikovo.sk
Municipality of Tešedíkovo /500/	Modernization of the farm building and fencing of the sports area To support the development of sports	2019	BEN	11 000 EUR	https://www.tesedikovo.sk
Municipality of Tešedíkovo /3700/	Completion of the camera system in the village of Tešedíkovo To ensure crime prevention tasks	2019	BEN	7000 EUR	https://www.tesedikovo.sk
Municipality of Tešedíkovo /300/	Implementation of a children's playground in the recreation park of the village We started building the playground with the purchase of a suitable playground assembly that meets all safety standards (European standards EN 1176 and EN 1177). The playground consists of a set of wooden elements (high roofed tower, slide, climbing wall, girder bridge, climbing ladder), a set of swings, a drawing board, a rocking swing, an outdoor labyrinth - a house.	12/2019	BEN	8652,49 EUR	https://www.tesedikovo.sk
Municipality of Tešedíkovo /100/	Reconstruction and modernization of the DSS (social services house) building in the village of Tešedíkovo Replacement of windows and doors, thermal insulation of the roof, replacement of	2020	BEN	30 000 EUR	https://www.tesedikovo.sk

	roofing				
Municipality of Tešedíkovo /100/	Day of pensioners in the village of Tešedíkovo Event for village seniors over 70 years old	11/2020	BEN	1190 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo /400/	Tešedíkovo Ten and Sports Day 2020 Sports event	08/2020	BEN	1037 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo /200/	Subsidy from VFP (DPO) SR funds To support the operation of the Voluntary Fire Brigade in Tešedíkovo	08/2021	BEN	1400 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo /1000/	Increasing the quality of the provision of community social services - increasing the hygienic standard of the social rooms of the Home of Social Services (HSS) Tešedíkovo building Restoration and modernization of social rooms in HSS Tešedíkovo	09/2022	BEN	10 570 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo	The holiday of our seniors Support for village seniors over 70 years old	11/2021	BEN	980 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo /2000/	Music and singing unite us - preparation and implementation of the Tešedíkovo Festival of Choirs in 2021 Mutual sharing and exchange of experiences between choir leaders, establishing new friendships, spreading and deepening national and aesthetic feelings in the field of choral singing	11/2021	BEN	2537 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo /500/	Support of biodiversity with elements of green infrastructure in the municipalities of Slovakia - Green municipalities of Slovakia Realization of vegetation elements - planting trees	2022	BEN	12 952 EUR	https://www.tese dikovo.sk
Municipality of Tešedíkovo /2517/	Town Twinning - Citizenship EACEA	06/2022	BEN	27 485 EUR	https://www.tese dikovo.sk/obecn y-urad/projekty-obce/citizens-action-union-

					reaction-1239sk.html
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HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
1.0	01.04.2021	Initial version (new MFF)
1.1	21.09.2022	Date, Duration, delete (Risk management, Cover page, Important notice, Work packages and activities, management and effort), update content, add Budget Calculator Sheet, add History of changes
1.2	03.11.2022	Addition of text parts (Background and general objectives, Needs analysis and specific objectives, Concept and methodology, Project management, Impact and ambition, Communication, dissemination and visibility, Ethics and EU values), Lists of project

CERV Programme - Citizens engagement and participation strand: Town Twinning	
Estimated EU contribution	
ATTENTION: The list of events has to correspond with the list of work-packages described in part B and the events listed in part C. Please use the same order! 1 EVENT = 1 WORK-PACKAGE	
Project title:	Equality, solidarity and information in the main role

Event (Work Package) Number	Number of International participants (manual input)	Lump Sum (automatic)
1	176/190	EUR 27 485
2		EUR 0
3		EUR 0
4		EUR 0
5		EUR 0
6		EUR 0

Total Amount

EUR 27 485

ANNEX 2

ESTIMATED BUDGET (LUMP SUM BREAKDOWN) FOR THE ACTION

Forms of funding	Estimated EU contribution	
	Estimated eligible lump sum contributions (per work package)	Maximum grant amount ¹
	WP1 Equality, solidarity and information in the main role	
	Lump sum contribution	
	a	b = a
1 - OBEC TESEDIKOVO	27 485.00	27 485.00
2 - Nagyrédei		
3 - RATISKOVICE		
4 - Tab		
5 - OBEC ZEMNE		
6 - BAILE TUSNAD		
Σ consortium	27 485.00	27 485.00

¹ The 'maximum grant amount' is the maximum grant amount fixed in the grant agreement (on the basis of the sum of the beneficiaries' lump sum shares for the work packages).

FINANCIAL STATEMENT FOR THE ACTION FOR REPORTING PERIOD [NUMBER]

EU contribution												
Eligible lump sum contributions (per work package)												Requested EU contribution
	WP1 [name]	WP2 [name]	WP3 [name]	WP4 [name]	WP5 [name]	WP6 [name]	WP7 [name]	WP8 [name]	WP9 [name]	WP10 [name]	WP [XX]	
Forms of funding	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	[Lump sum contribution// Financing not linked to costs]	
Status of completion	COMPLETED	COMPLETED	COMPLETED	COMPLETED	COMPLETED	COMPLETED	COMPLETED	PARTIALLY COMPLETED	PARTIALLY COMPLETED	COMPLETED	NOT COMPLETED	
	a	b	c	d	e	f	g	h	i	j	k	$l = a + b + c + d + e + f + g + h + i + j + k$
1 – [short name beneficiary]												
1.1 – [short name affiliated entity]												
2 – [short name beneficiary]												
2.1 – [short name affiliated entity]												
X – [short name associated partner]												
Total consortium												

The consortium hereby confirms that:

The information provided is complete, reliable and true.

The lump sum contributions declared are eligible (in particular, the work packages have been completed and the work has been properly implemented and/or the results were achieved; see Article 6).

The proper implementation of the action/achievement of the results can be substantiated by adequate records and supporting documentation that will be produced upon request or in the context of checks, reviews, audits and investigations (see Articles 19, 21 and 25).

ANNEX 5

SPECIFIC RULES

INTELLECTUAL PROPERTY RIGHTS (IPR) — BACKGROUND AND RESULTS — ACCESS RIGHTS AND RIGHTS OF USE (— ARTICLE 16)

Rights of use of the granting authority on results for information, communication, dissemination and publicity purposes

The granting authority also has the right to exploit non-sensitive results of the action for information, communication, dissemination and publicity purposes, using any of the following modes:

- **use for its own purposes** (in particular, making them available to persons working for the granting authority or any other EU service (including institutions, bodies, offices, agencies, etc.) or EU Member State institution or body; copying or reproducing them in whole or in part, in unlimited numbers; and communication through press information services)
- **distribution to the public** in hard copies, in electronic or digital format, on the internet including social networks, as a downloadable or non-downloadable file
- **editing** or **redrafting** (including shortening, summarising, changing, correcting, cutting, inserting elements (e.g. meta-data, legends or other graphic, visual, audio or text elements extracting parts (e.g. audio or video files), dividing into parts or use in a compilation
- **translation** (including inserting subtitles/dubbing) in all official languages of EU
- **storage** in paper, electronic or other form
- **archiving** in line with applicable document-management rules
- the right to authorise **third parties** to act on its behalf or sub-license to third parties, including if there is licensed background, any of the rights or modes of exploitation set out in this provision
- **processing**, analysing, aggregating the results and **producing derivative works**
- **disseminating** the results in widely accessible databases or indexes (such as through ‘open access’ or ‘open data’ portals or similar repositories, whether free of charge or not.

The beneficiaries must ensure these rights of use for the whole duration they are protected by industrial or intellectual property rights.

If results are subject to moral rights or third party rights (including intellectual property rights or rights of natural persons on their image and voice), the beneficiaries must ensure that they

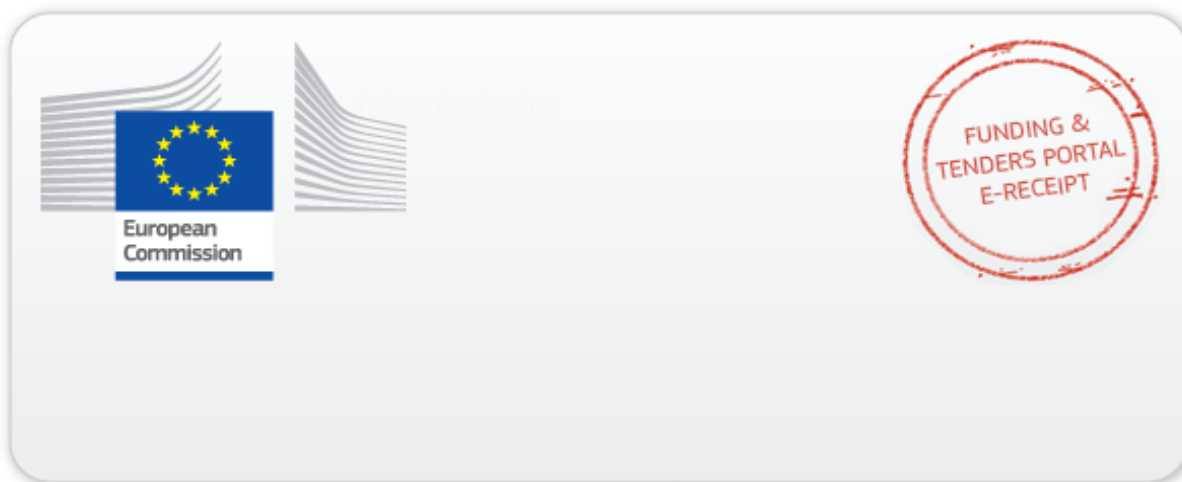
comply with their obligations under this Agreement (in particular, by obtaining the necessary licences and authorisations from the rights holders concerned).

COMMUNICATION, DISSEMINATION AND VISIBILITY (— ARTICLE 17)

Additional communication and dissemination activities

The beneficiaries must engage in the following additional communication and dissemination activities:

- present the project (including project summary, coordinator contact details, list of participants, European flag and funding statement and project results) on the beneficiaries' websites or social media accounts
- for actions involving **publications**, mention the action and the European flag and funding statement on the cover or the first pages following the editor's mention
- for actions involving public **events**, display signs and posters mentioning the action and the European flag and funding statement
- upload the public **project results** to the Rights and Values Project Results platform, available through the Funding & Tenders Portal.



This electronic receipt is a digitally signed version of the document submitted by your organisation. Both the content of the document and a set of metadata have been digitally sealed.

This digital signature mechanism, using a public-private key pair mechanism, uniquely binds this eReceipt to the modules of the Funding & Tenders Portal of the European Commission, to the transaction for which it was generated and ensures its full integrity. Therefore a complete digitally signed trail of the transaction is available both for your organisation and for the issuer of the eReceipt.

Any attempt to modify the content will lead to a break of the integrity of the electronic signature, which can be verified at any time by clicking on the eReceipt validation symbol.

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(<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/support/faq>)